

# **CUSD Board of Education**

## **Regular Meeting Agenda**

**Marsh Junior High School, Multi-Purpose Room**

**August 24, 2016**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR BOARD MEETING – 6:00 P.M.**



### **Board Members**

**Eileen Robinson, President**

**Dr. Kathleen Kaiser, Vice President**

**Gary Loustale, Clerk**

**Elizabeth Griffin, Member**

**Linda Hovey, Member**

**Kelly Staley, Superintendent**

This Agenda is Available at:  
Chico Unified School District  
1163 E. 7<sup>th</sup> Street  
Chico, CA 95928  
(530) 891-3000  
Or Online at:  
[www.chicousd.org](http://www.chicousd.org)

Posted: 08/19/16

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

### **INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS**

***No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.***

#### **CONSENT CALENDAR**

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

#### **STUDENT PARTICIPATION**

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

#### **PUBLIC PARTICIPATION FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)**

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

#### **PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)**

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

#### **WRITTEN MATERIAL:**

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

#### **COPIES OF AGENDAS AND RELATED MATERIALS:**

- Available at the meeting
- Available on the website: [www.chicousd.org](http://www.chicousd.org)
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

#### **AMERICANS WITH DISABILITIES ACT**

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: [www.chicousd.org](http://www.chicousd.org).



# **CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – August 24, 2016

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Marsh Junior High School, Multi-Purpose Room  
2253 Humboldt Road, Chico, CA 95928

## **AGENDA**

### **1. CALL TO ORDER**

- 1.1. Public comment on closed session items

### **2. CLOSED SESSION**

#### **2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA  
CSEA, Chapter #110  
Kelly Staley, Superintendent  
Jim Hanlon, Asst. Superintendent  
Joanne Parsley, Asst. Superintendent  
Kevin Bultema, Asst. Superintendent

#### **2.2. Conference with Legal Counsel – Anticipated Litigation**

Per Subdivision (b) of Government  
Code §54956.9 (two cases)

#### **2.3. Conference with Legal Counsel - Existing Litigation**

Per Government Code §54956.9(d)(1)  
San Francisco Superior Court  
Case No. CPF-15-514477

#### **2.4. Public Employee Discipline/ Dismissal/Release**

Per Government Code §54957

#### **2.5. Public Employee Performance Evaluation**

Per Government Code §54957  
Title: Superintendent

*If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.*

### **3. RECONVENE TO REGULAR SESSION**

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

### **4. SUPERINTENDENT'S REPORT AND RECOGNITION**

### **5. ANNOUNCEMENTS**

### **6. ITEMS FROM THE FLOOR**

### **7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

### **8. CONSENT CALENDAR**

#### **8.1. GENERAL**

- 8.1.1. Consider Approval of Minutes of Regular Session on July 20, 2016
- 8.1.2. Consider Approval of Items Donated to the Chico Unified School District

#### **8.2. EDUCATIONAL SERVICES**

- 8.2.1. Consider Expulsion Clearance of Students with the following IDs: 74181, 85107

- 8.2.2. Consider Approval of Field Trip Request for Chico High FFA Officers to Attend the Chapter Officer Leadership Conference at Mount Meadows Camp from 08/29/16 to 08/30/16
- 8.2.3. Consider Approval of Field Trip Request for Chico High School Girls Volleyball Team to attend three (3) Tournaments at Different Locations in September and October
- 8.2.4. Consider Approval of Field Trip Requests (3) for Pleasant Valley High School Girls Volleyball Team to Attend Volleyball Matches and a Tournament in September
- 8.2.5. Consider Approval of California Mathematics and Science Partnership Grant Agreement
- 8.2.6. Consider Approval of Agreement with Kevin Clark Consulting and Training
- 8.2.7. Consider Approval of E Center Head Start Programs Agreement
- 8.2.8. Consider Approval of Skyway House Agreement
- 8.2.9. Consider Approval of Opening of a PVHS ASB Account at Golden Valley Bank
- 8.2.10. Consider Approval of Illuminate Data and Assessment System Annual Renewal
- 8.3. BUSINESS SERVICES
  - 8.3.1. Consider Approval of Accounts Payable Warrants
  - 8.3.2. Consider Approval of the Independent Contractor Agreements
  - 8.3.3. Consider Approval of Archived Records Destruction Request
  - 8.3.4. Consider Approval of the Notice of Exemption of the California Environmental Quality Act DROPS Grant Project at Neal Dow Elementary School
  - 8.3.5. Consider Approval of the Notice of Completion of Copper Cabling Project at Chapman Elementary School
  - 8.3.6. Consider Approval of the Notice of Completion of Fiber Cable Infrastructure at Pleasant Valley High and Chico High Schools
  - 8.3.7. Consider Approval of the Facilities Use Procedures, Rules and Fees for CUSD Track and Field Facilities and Marsh Junior High School Student Union MPR
- 8.4. HUMAN RESOURCES
  - 8.4.1. Consider Approval of Certificated Human Resources Actions
  - 8.4.2. Consider Approval of Classified Human Resources Actions

**9. DISCUSSION/ACTION CALENDAR**

- 9.1. EDUCATIONAL SERVICES
  - 9.1.1. Discussion/Action: Secondary Music Teachers Introductions (David McKay)
  - 9.1.2. Discussion/Action: YouthBuild Policies and Procedures Approval (David McKay)
- 9.2. BUSINESS SERVICES
  - 9.2.1. Information: 2016 Summer Projects Update (John Carver and Julie Kistle)
  - 9.2.2. Information: Architect Agreements for Phase III Programming and Conceptual Design of Facilities Master Plan Projects (Julie Kistle)
  - 9.2.3. Discussion/Action: Removal of Eight Sycamore Trees at Chico High School (Julie Kistle)
- 9.3. HUMAN RESOURCES
  - 9.3.1. Discussion/Action: MOU for Pre-School Director (Jim Hanlon)
  - 9.3.2. Discussion/Action: Resolution 1344-16, Per Education Code 44256(b), To Allow Teachers with a Multiple Subject Credential to Teach a Specific Subject Below Grade 9 (Jim Hanlon)
  - 9.3.3. Discussion/Action: Resolution 1345-16, Per Education Code 44263, To Allow A Credentialed Teacher to Teach Any Single Subject Class Based on Appropriate Coursework (Jim Hanlon)



9.4. BOARD

9.4.1 Discussion/Action: CUSD Board Self Evaluation

9.4.2. Discussion/Action: Update CUSD Governance Handbook for 2016-2017 School Year

9.4.3. Discussion/Action: Approval of Revised/Updated/New Board Policies  
(Administration)

1312.3 Uniform Complaint Procedures

3515.2 Disruptions

3515.7 Firearms on School Grounds – New

3553 Free and Reduced-Price Meals

5111.1 District Residency – New

5146 Married/Pregnant/Parenting Students

6142.7 Physical Education and Activity – First Reading and Approval

6152 Class Assignment

6164.2 Guidance/Counseling Services

9222 Resignation

9270 Conflict of Interest

**10. ITEMS FROM THE FLOOR**

**11. ANNOUNCEMENTS**

**12. ADJOURNMENT**

Posted: 08/19/16

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MINUTES

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**1. CALL TO ORDER**

At 5:00 p.m. Board President Robinson called the meeting to order at Marsh Jr. High School in the new Multi-Purpose Building at 2253 Humboldt Rd., Chico and announced the Board was moving into Closed Session.

**Present:** Robinson, Kaiser, Loustale

**Absent:** Griffin, Hovey

**1.1. Public comment on closed session items**

There were no public comments on closed session items.

**2. CLOSED SESSION****2.1. Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Jim Hanlon, Asst. Superintendent

Joanne Parsley, Asst. Superintendent

Kevin Bultema, Asst. Superintendent

**2.2. Conference with Legal Counsel –****Anticipated Litigation**

Per Subdivision (b) of Government

Code §54956.9 (one case)

**2.3. Public Employee Performance Evaluation**

Per Government Code §54957

Title: Superintendent

**3. RECONVENE TO REGULAR SESSION****3.1. Call to Order**

At 6:10 p.m. Board President Robinson called the meeting to order.

**3.2. Report Action Taken in Closed Session**

Board President Robinson announced the Board had been in Closed Session and there was nothing to report

**3.3. Flag Salute**

Board President Robinson led the salute to the flag.

**4. SUPERINTENDENT'S REPORT AND RECOGNITION**

At 6:12 p.m. Superintendent Kelly Staley announced she would like to thank the community for their support of the bond that has allowed for the many improvements at Chico Unified schools.

**5. ANNOUNCEMENTS**

There were no announcements.

**6. ITEMS FROM THE FLOOR**

There were no items from the floor.

**7. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

Assistant Superintendent Jim Hanlon stated there was nothing new to report other than the first meeting with CSEA, Chapter 110 is scheduled for July 29.

**8. CONSENT CALENDAR**

At 6:14 p.m. Board President Robinson asked if anyone would like to pull a Consent Item for further discussion. No items were pulled. Board Vice President Kaiser moved to approve the Consent Items; seconded by Board Clerk Loustale.



## MINUTES

**8.1. GENERAL**

- 8.1.1. The Board approved the Minutes of Regular Session on June 22, 2016
- 8.1.2. The Board approved the Items Donated to the Chico Unified School District

**8.2. EDUCATIONAL SERVICES**

- 8.2.1. The Board approved the Expulsion of Students with the following IDs: 57540, 64398, 69526
- 8.2.2. The Board approved the Expulsion Clearance of Students with the following IDs: 52256, 52582, 52594, 52639, 54815, 56517, 61138, 70123, 72704, 81277
- 8.2.3. The Board approved the Consolidated Application for Funding Categorical Programs
- 8.2.4. The Board approved the i-Ready Intervention Contract for Title I Schools
- 8.2.5. The Board approved the Six Field Trip Requests from PVHS Athletics for Overnight Trips
- 8.2.6. The Board approved the Field Trip Request for PVHS Student Leaders and Two Staff to Attend a Retreat at Marin Headlands Institute from 08/01/16 to 08/03/16

**8.3. BUSINESS SERVICES**

- 8.3.1. The Board approved the Accounts Payable Warrants
- 8.3.2. The Board approved the Independent Contractor Agreements
- 8.3.3. The Board approved the Nutrition Services Bids for the 2016-2017 School Year
- 8.3.4. The Board approved the Contract with Kingsley Bogard, LLP
- 8.3.5. The Board approved the Archived Records Destruction Request

**8.4. HUMAN RESOURCES**

- 8.4.1. The Board Approved the Certificated Human Resources Actions

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<b><u>Temporary Appointments 2016/17</u></b>			
Brown, Heather	Elementary	8/16/2016-6/07/2017	0.55 FTE
Carlsen, Kyle	Secondary	8/16/2016-6/07/2017	0.2 FTE
Carras, Patrick	Secondary	8/16/2016-6/07/2017	0.9 FTE
			0.8 FTE
Enciso, Miroslaba	Secondary	8/16/2016-6/07/2017	(increasing from 0.60 FTE)
			0.55 FTE
Irving, Carissa	Elementary	8/16/2016-6/07/2017	(increasing from 0.20 FTE)
Peasha, Jean Luke	Secondary	8/16/2016-6/07/2017	1.0 FTE
Quok, Kalya	Secondary	8/16/2016-6/07/2017	0.4 FTE
Story, Kari	Psychologist	7/28/2016-6/30/2017	0.6 FTE
<b><u>Probationary Appointments 2016/17</u></b>			
Berg, Kallie	Secondary	8/16/2016	1.0 FTE Probationary 1
			1.0 FTE Probationary 1
Bertrams, Elizabeth	Secondary	8/16/2016	(increasing from 0.8 FTE)
Crane, J. Andy	Special Education	8/16/2016	1.0 FTE Probationary 1
Davis, Dawn	Secondary	8/16/2016	1.0 FTE Probationary 1
Donahoo, Peter	Secondary	8/16/2016	1.0 FTE Probationary 2
Gutierrez, Holly	Special Education	8/16/2016	1.0 FTE Probationary 1
Scott-Jeltsch, Alexandra	Speech	8/16/2016	1.0 FTE Probationary 1
Snyder, Sheila	Counselor	8/16/2016	1.0 FTE Probationary 1
Stone, Samantha	Counselor	8/16/2016	1.0 FTE Probationary 0
Williams, T. LaMichael	Secondary	8/16/2016	1.0 FTE Probationary 2
<b><u>Leave Requests - 2016/17</u></b>			
Ginno, Cathelin	Secondary	2015/16	0.1 FTE Personal Leave
<b><u>Resignations/Retirements</u></b>			
Martin, Esther	Secondary	7/12/2016	Resignation
Quinto, Terry	Psychologist	6/30/2016	Resignation

## MINUTES

## 8.4.2. The Board Approved the Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS
<b>APPOINTMENT</b>			
Garcia, Michelle	IA-Computers/Hooker Oak/4.0	8/18/2016	New Position
Herrick, Debi	Parent Classroom Aide-Rest/Sierra View/2.0	8/18/2016	Vacated Position
Mane, Zugey	Targeted Case Manager-Bil/MJHS/4.0	8/18/2016	New Position
Mane, Zugey	Targeted Case Manager-Bil/CJHS/4.0	8/18/2016	New Position
Martinez, Irma	IA-Bilingual/Sierra View/4.0	8/18/2016	New Position
Medrano-Santos, Jose	IA-Bilingual/BJHS/4.0	8/18/2016	New Position
Mendoza, Alexandria	IA-Bilingual/Marigold/4.0	8/18/2016	New Position
Phillipson, Derek	Maintenance Worker/M & O/8.0	7/5/2016	New Position
Pisani, Debra	IPS-Healthcare/CJHS/3.5	8/18/2016	Vacated Position
Reise, Marcy	Campus Supervisor/CJHS/1.0	8/18/2016	Vacated Position
Rodriguez, Martin	IPS-Classroom/Loma Vista/6.0	8/18/2016	Vacated Position
Snyder, Robin	Health Assistant/CHS/8.0	8/16/2016	Vacated Position
Steadman, Sonya	Health Assistant/CJHS/6.0	8/16/2016	Vacated Position
Story, Teresa	IPS-Healthcare/CHS/6.0	8/18/2016	Vacated Position
Szczepanski, Monica	Administrative Specialist/Human Resources/8.0	7/11/2016	New Position
Thomas Melly, Megan	IPS-Classroom/Loma Vista/6.0	8/18/2016	Vacated Position
Trammel, Alicia	Campus Supervisor/MJHS/3.0	8/18/2016	New Position
<b>LEAVE OF ABSENCE</b>			
Bodnar, Charlotte	IPS-Healthcare/LCC/6.0	8/18/2016-2/18/2017	Per CBA 5.12
Hanson, Effie	IPS-Healthcare/Parkview/1.2	8/22/2016-12/15/2016	Part-time Per CBA 5.12
Slapar, Milena	IPS-Healthcare/PVHS/6.0	7/1/2016-7/31/2016	Per CBA 5.1
Wilson, Lauren	IPS-Classroom/Loma Vista/6.0	6/7/2016	Early End to LOA
<b>LAYOFF TO RE-EMPLOYMENT</b>			
Hefner, Richard	Parent Classroom Aide-Rest/Chapman/2.0	7/11/2016	Lack of Funds
<b>RESIGNATION/TERMINATION</b>			
Alden, Amanda	IPS-Healthcare/LCC/3.0 & 3.0	7/8/2016	Voluntary Resignation
Berlin, Shawna	IA-Special Education/CHS/5.0	6/2/2016	Voluntary Resignation
Empl #14169		6/2/2016	Released During Probation
Empl #14280		6/22/2016	Released During Probation
Hackney, Amanda	IPS-Classroom/Emma Wilson/6.0	7/8/2016	Voluntary Resignation
Holt, Kacie	Elementary Guidance Specialist/Neal Dow/4.0	8/17/2016	Voluntary Resignation



## MINUTES

Lazenby, Maija	Elementary Guidance Specialist/Sierra View/3.0	6/8/2016	Voluntary Resignation
McCandrew, Ayla	Registrar/FVHS/8.0	8/9/2016	Voluntary Resignation
Phizackerly, Lisa	Parent Classroom Aide-Rest/Hooker Oak/2.5	6/7/2016	Voluntary Resignation
Rudolph, Nicole	IPS-Classroom/Parkview/3.5	6/30/2016	Voluntary Resignation
Tighe, Mark	School Bus Driver-Type 1/Transportation/5.2	6/2/2016	PERS Retirement

## RESIGNED ONLY POSITION LISTED

Reise, Marcy	Instructional Assistant/Sierra View/2.0	8/17/2016	Voluntary Demotion
Rodriguez, Martin	IPS-Classroom/Emma Wilson/4.0	8/17/2016	Increase in Hours
Snyder, Robin	Health Assistant/CJHS/6.0	8/15/2016	Increase in Hours
Steadman, Sonya	Health Assistant/Neal Dow/5.0	8/15/2016	Increase in Hours
Trammel, Alicia	Campus Supervisor/MJHS/2.0	8/17/2016	Increase in Hours

**(Consent Vote)**

AYES: Robinson, Kaiser, Loustale

NOES: None

ABSENT: Griffin, Hovey

**9. DISCUSSION/ACTION CALENDAR****9.1. BUSINESS SERVICES****9.1.1. Discussion/Action: AB 2756 Public Disclosure Document for Agreement between CUSD and CUTA – Board Approved June 15, 2016**

At 6:14 p.m. Director Jaclyn Kruger presented information on the financial implications of the collective bargaining agreement with CUTA for the 2016-17 Fiscal Year. The agreement represents a 1% on-going increase to the District's health and welfare contribution with an estimated cost of \$631,572. The agreement also allocates an estimated \$991,440 in one-time money to increase the District's health and welfare contribution for the 2016-17 year only. Board Clerk Loustale moved to approve the public disclosure form between CUSD and CUTA; seconded by Board Vice President Kaiser.

AYES: Robinson, Kaiser, Loustale

NOES: None

ABSENT: Griffin, Hovey

**9.1.2. Discussion/Action: AB 2756 Public Disclosure Document for Agreement between CUSD and CUMA**

At 6:16 p.m. Director Jaclyn Kruger presented information on the financial implications of the collective bargaining agreement with CUMA for the 2016-17 Fiscal Year. The agreement represents a 1.1% on-going salary increase in the amount of \$95,985. The agreement also allocates an estimated \$117,900 in one-time money to increase the District's health and welfare contribution for the 2016-17 year only. Board Vice President Kaiser moved to approve the public disclosure form between CUSD and CUMA; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale

NOES: None

ABSENT: Griffin, Hovey

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MINUTES

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**9.2 HUMAN RESOURCES****9.2.1. Information: Impacts of New Minimum Wage Law**

At 6:18 p.m. Director David Koll presented a PowerPoint and information on the possible impacts of the new minimum wage law. He noted the numbers are not fully vetted and are only a snapshot of one day and that changes will occur as we go. The presentation is only to show the possible effects of the new minimum wage law.

**9.2.2. Discussion/Action: Resolution #1343-16, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2016-2017 School Year**

At 6:46 p.m. Assistant Superintendent Jim Hanlon presented information on Resolution 1343-16. Board Vice President Kaiser moved to approve Resolution 1343-16; seconded by Board Clerk Loustale.

AYES: Robinson, Kaiser, Loustale

NOES: None

ABSENT: Griffin, Hovey

**9.3. BOARD****9.3.1 Discussion/Action: CUSD Board Self Evaluation**

At 6:47 p.m. Board President Robinson reminded Board members to turn in their self-evaluations to the Superintendent's office. No action was taken.

**9.3.2. Discussion/Action: Update CUSD Governance Handbook for 2016-2017 School Year**

At 6:49 p.m. Board President Robinson reminded Board members to turn in any changes to the Superintendent's office. No action was taken.

**9.3.3. Information: First Reading of Revised/Updated/New Board Policies (Administration)**

At 6:50 p.m. Board President Robinson reviewed the process and guidelines for making comments/suggestions on any of the revised/updated/new Board Policies. She noted the Board Policies were being presented tonight for a first reading and would return to the Board for final approval on August 24. She also noted that comments and suggestions could be sent to Board members or the Superintendent for their consideration until Tuesday, August 16. At 6:55 p.m. CHS Parent Jonathan Carlson and Citizen Will Clark presented comments on BP 3515.7, Firearms on School Grounds. Board Vice President Kaiser asked for clarification on BP 6152, Class Assignment and on BP 6164.2, Guidance/Counseling Services.

1312.3 Uniform Complaint Procedures

3515.2 Disruptions

3515.7 Firearms on School Grounds – New

3553 Free and Reduced-Price Meals

5111.1 District Residency – New

5146 Married/Pregnant/Parenting Students

6152 Class Assignment

6164.2 Guidance/Counseling Services

9222 Resignation

9270 Conflict of Interest

**10. ITEMS FROM THE FLOOR**

At 7:24 p.m. There were no items from the floor.

**11. ANNOUNCEMENTS**

There were no announcements.



12. ADJOURNMENT

At 7:25 p.m. Board President Robinson adjourned the meeting.

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APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

## DONATIONS/GIFTS

8.1.2.

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Donor	Item	Recipient
<b>Donor</b>	<b>Item</b>	<b>Recipient</b>
Jo-Ann Fabrics and Crafts	Misc. Craft Items @ \$151.00	Citrus Elementary
Christian Michaels Ristorante	\$100.00	Hooker Oak
North Valley Volleyball	\$3,000.00	PVHS Girls' Volleyball



**AGENDA ITEM:** Chapter Officer Leadership Conference

**Prepared by:** Courtney Champlin

☒ Consent

Board Date 8/24/16

☐ Information Only

☐ Discussion/Action

### **Background Information**

The Chico FFA Officers will attend a leadership training conference put on by the Superior Region FFA and State Officers. Students will have the opportunity to attend workshops varying in person development to fundraising sessions to ideally bring back to their local chapter.

### **Educational Implications**

Students will learn various skills to improve their ability to lead the Chico FFA chapter of over 300 students. For example: leadership styles, delegating, time management, etc.

### **Fiscal Implications**

Ag Incentive will cover costs of subs and Chico FFA ASB account will cover the cost of the conference for students.

# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.2.  
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## FIELD TRIP REQUEST

**TO: CUSD Board of Education**

**Date:** 8/24/16

**FROM:** Courtney Champlin

**School/Dept.:** Ag Department

**SUBJECT: Field Trip Request**

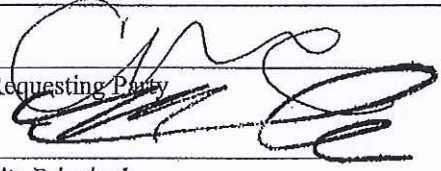
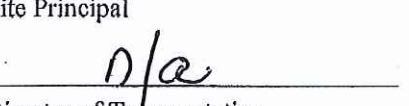
Request is for Chico FFA  
(grade/class/group)  
Destination: Mount Meadows Camp Activity: Chapter Officer Leadership Conference  
from 8/29 / 6:00am to 8/30 / 5:00pm  
(dates) / (times) (dates) / (times)  
Rationale for Trip: Students will learn new skills to bring back to the chapter to increase its success and the students' knowledge of Agriculture and FFA  
Number of Students Attending: 7 Teachers Attending: 2 Parents Attending:  
Student/Adult Ratio: 7:2  
Transportation: Private Cars CUSD Bus Charter Bus Name  
Other: Ag Van  
**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

### ESTIMATED EXPENSES:

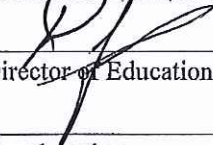
Fees \$ 350.00 Substitute Costs \$ Meals \$  
Lodging \$ Transportation \$ Other Costs \$

### ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Chico FFA ASB Acct. #: \$ 350.00  
Name Acct. #: \$

Requesting Party  Date 8/15/16  
Site Principal  Date 8/15/16 ☒ Approve/Minor ☐ Do not Approve/Minor  
or or  
Recommend/Major Not Recommended/Major  
(If transporting by bus or Charter)  
Director of Transportation n/a Date

### IF MAJOR FIELD TRIP

Director of Educational Services  Date 8/18/16 ☒ Recommend ☐ Not Recommended  
☐ Approved ☐ Not Approved  
Board Action Date



**AGENDA ITEM:** Field Trip Request for Chico High Girls Volleyball Team to Attend  
Three Tournaments in September and October

**Prepared by:** Tim Voth, Volleyball Coach

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Attendance at the following Girls' Volleyball Tournaments:

- American Canyon – September 9-10, 2016
- Santa Cruz – September 16-18, 2016
- Stockton – October 14-16, 2016

**Educational Implications**

This is a chance not only to compete against out of area teams and individuals, but to experience team camaraderie and responsibilities of a young adult.

**Fiscal Implications**

No cost to general fund. Cost is covered by Sport's Boosters and parents.

**CHICO UNIFIED SCHOOL DISTRICT**

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

**FIELD TRIP REQUEST**

**TO: CUSD Board of Education**

**Date:** August 16, 2016

**FROM:** Tim Voth, Volleyball Coach CHS

**School/Dept.:** Chico High School/Athletics

Chip Carton, Athletic Director

**SUBJECT: Field Trip Request**

Request is for **Chico High School Girls' Volleyball Team Overnight Tournaments**  
(grade/class/group)

Destination: 1.Santa Cruz 9/16-9/18/2016 2.Stockton 10/14-10/16/2016 3.American Canyon 9/9-9/10/2016

**Activity:** Volleyball Tournaments

Number of Students Attending: 14 Coaches Attending 2 Parents Attending: 5

Student/Adult Ratio: 2:1

Transportation: Private Cars X CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

**ESTIMATED EXPENSES: All costs will be covered by**

**Sports Boosters/Parents**

Fees \$ Already Paid For \_\_\_\_\_ Substitute Costs \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$1,200 Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Tim Voth  
Requesting Party

8/16/16  
Date

n/a  
Site Principal

8/16/16  
Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

Director of Transportation

Date

(If transporting by bus or Charter)

**IF MAJOR FIELD TRIP**

8/17/16  
Director of Educational Services

Date



Recommend



Not Recommended



Approved



Not Approved

Board Action

Date



**AGENDA ITEM:**     Field Trip Requests (2) for PVHS Girls Volleyball Team to Attend Volleyball Matches

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**Prepared by:**     J. J. Mitchell

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☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Due to a reschedule have an opportunity to attend UOP NCAA volleyball match against CAL on Friday and compete in Tournament Saturday.

**Educational Implications**

Opportunity to see College competitors.

**Fiscal Implications**

Paid with Girls Volleyball Account - Limits traveling which will save money.

Please complete this form for All ASB field trips, camps, & conferences whether or not there are any expenses incurred. Please complete fill-in form on your personal computer before printing and submit to Lance Brogden or Pam Jackson.

# CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

8.2.4.  
Page 2 of 3

## FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 08/16/16

FROM: JJ Mitchell

School/Dept.: PVHS-Girls Volleyball

SUBJECT: Field Trip Request

Request is for Junior Varsity Girls Volleyball

(grade/class/group)

Destination: Rocklin & Davis

Activity: Volleyball Match

from 09/16/16 / 1:00pm

to 9/17/16

/ 7:00pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: Rocklin match was re-scheduled due to a conflict to Friday September 16th at 4:00  
Since we are already at Rocklin we will continue on to Davis for our Saturday freshmen tournament.

Friday stay the night to limit our driving for safety and safe money on transportation.

Number of Students Attending: 12 Teachers Attending: 2 Parents Attending: 6

Student/Adult Ratio: 2-1

Transportation: Private Cars 5 CUSD Bus Charter Bus Name  
Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

### ESTIMATED EXPENSES:

Fees \$ Substitute Costs \$ Meals \$

Lodging \$ Transportation \$ Other Costs \$

### ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Girls Volleyball Acct. #: 670 \$ 600

Name Acct. #: \$

PVHS Girls Volleyball

Requesting Party

Site Principal

Director of Transportation

08/16/16

Date

Date

Date



Approve/Minor



Do not Approve/Minor

or

Recommend/Major

or

Not Recommended/Major

(If transporting by bus or Charter)

### IF MAJOR FIELD TRIP

Director of Educational Services

Board Action

8/17/16

Date



Recommend



Not Recommended



Approved



Not Approved



Please complete this form for All ASB field trips, camps, & conferences whether or not there are any expenses incurred. Please complete fill-in form on your personal computer before printing and submit to Lance Brogden or Pam Jackson.

**CHICO UNIFIED SCHOOL DISTRICT**  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

### FIELD TRIP REQUEST

**TO: CUSD Board of Education**

**Date:** 08/16/16

**FROM:** JJ Mitchell

**School/Dept.:** PVHS-Girls Volleyball

**SUBJECT: Field Trip Request**

Request is for Freshmen Girls Volleyball  
(grade/class/group)

Destination: Rocklin & Stockton Activity: Volleyball Match & Tournament

from 09/16/16 / 1:00pm to 9/17/16 / 7:00pm  
(dates) / (times)

Rationale for Trip: Rocklin match was re-scheduled due to a conflict to Friday September 16th at 4:00  
Since we are already at Rocklin we will continue on to Stockton for our Saturday freshmen tournament.  
Friday night we will take the girls to UOP for a NCAA Women volleyball match against CAL.

Number of Students Attending: 14 Teachers Attending: 2 Parents Attending: 6

Student/Adult Ratio: 2-1

Transportation: Private Cars 5 CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

**All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.**

**ESTIMATED EXPENSES:**

Fees \$ \_\_\_\_\_ Substitute Costs \$ \_\_\_\_\_ Meals \$ \_\_\_\_\_

Lodging \$ \_\_\_\_\_ Transportation \$ \_\_\_\_\_ Other Costs \$ \_\_\_\_\_

**ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):**

Name Girls Volleyball Acct. #: 670 \$ 600

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

<b>PVHS Girls Volleyball</b> Requesting Party _____ Site Principal <u>[Signature]</u> Director of Transportation <u>n/a</u>	Date <u>09/16/16</u> Date <u>8/16/16</u> <input checked="" type="checkbox"/> Approve/Minor or Recommend/Major <input type="checkbox"/> Do not Approve/Minor or Not Recommended/Major (If transporting by bus or Charter) Date _____
<b>IF MAJOR FIELD TRIP</b> Director of Educational Services <u>[Signature]</u> Board Action _____	Date <u>8/17/16</u> <input checked="" type="checkbox"/> Recommend <input type="checkbox"/> Not Recommended <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Date _____

**AGENDA ITEM:** California Mathematics and Science Partnership Grant Agreement

**Prepared by:** John Bohannon, Director

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

### **Background Information**

Chico Unified School District just recently received a California Mathematics and Science Partnership (CaMSP) grant. The project is entitled "The Mathematics Task Initiative in Middle and Elementary (Math TIME)". The project is a collaborative partnership among Chico Unified School District (CUSD), Glenn County Office of Education (GCOE), Chico Math Project (CMP) and California State University, Chico (CSUC) to provide professional development for K-8 teachers. The primary goal of the program is to strengthen student engagement with mathematics and improve student mathematical achievement.

### **Educational Implications**

The focus will be on increasing the content knowledge and pedagogical content knowledge of K-8 teachers in relation to Common Core standards. Additional emphasis will aim to strengthen teachers' capacity to incorporate electronics in lesson delivery. Teachers will participate in intensive summer institutes and will have experiences-as-learners. Coaching sessions and lesson study during the school year follow-up will support teachers as they incorporate what they have learned during their own instruction.

### **Fiscal Implications**

This contract agreement with CSU, Chico has no impact on the general fund. Funds will come directly from the Math TIME grant.



Scope of Work (SOW) CaMSP-Cohort 12  
Subagreement CSU, Chico -Research Foundation  
Prime Award Lead Educational Agency (LEA) - Chico Unified School District (CUSD)

This is a grant for the mathematical professional development of K-8 teachers in the north state and if funded would run from Summer 2015 through Summer 2017. This professional development is comprised of two components: intensive summer and weekend large-group sessions and individual and small-group coaching during the school year. We expect around 90 teachers from CUSD and 30 from other districts and independent or private schools.

The summer intensive will be lead by Mary Elizabeth Matthews (PI/CSUC), and will be facilitated by Robert Preston (Co-PI/CUSD), Jorgen Berglund (CSUC/CMP), Katy Early (CSUC/CMP), Rita Nutsch (GCOE), Deborah Burfeind (CMP), and another facilitator yet to be named. Content will be guided by the results of a teacher need survey. Teachers will develop mathematical content knowledge and pedagogical content knowledge in both mathematics and technology.

CUSD facilities will be used for the intensive sessions, and CSUC faculty will have no other CSUC obligations during this time period. Prior to the intensive, instructors will participate in a one-day training in the use of tablet technology and also in a training to use the Instructional Quality Assessment to guide the professional development and also the observation aspect of the coaching.

The school-year coaching and lesson studies will be held on various campuses as well as online. These will be facilitated by all of the summer instructors and Jennifer Oloff-Lewis (CSUC-SOE). M.E. Matthews will work with teachers in grades 6-8, taking a total of 3 WTU per semester (F15-S17), while Berglund and Oloff-Lewis will take additional compensation.

June/July 2015 and 2016

Technology training for Instructors (Repeated in Summer 2016 and Summer 2017)

Evaluation and observation protocol (IQA) training for Instructors

August 2015 (with parallel structure in Summer 2016 and Summer 2017)

5-day intensive with teacher participants

- Lead by M.E. Matthews (CSUC)
- Facilitated by Robert Preston (Co-PI/CUSD), Jorgen Berglund (CSUC/CMP), Katy Early (CSUC/CMP), Rita Nutsch (GCOE), Deborah Burfeind (CMP)
- 

2015-16 School Year (with parallel structure in SY 2016-17)

3 Saturday day-long intensive sessions

- Lead and facilitated by the same instructors as the summer intensive
- One of the three sessions will be open to administrators to attend.

4 coaching cycles per teacher

- 4 contact hours per cycle
- may coach in pairs
- Coaching will be done by intensive instructors and Jennifer Oloff-Lewis (CSUC-SOE)
- Oloff-Lewis and Yakes to take additional compensation; Matthews to take course release
- Observation hour of cycle to use IQA, data collected to become part of evaluation data

2 lesson studies per teacher

- 4 contact hours per lesson study
- Done in small-group
- Held on-site and online
- Lesson studies lead by intensive instructors and Oloff-Lewis
- Oloff-Lewis and Yakes to take additional compensation; Matthews to take course release (for a total of 3 WTU/sem)

**AGENDA ITEM:** Agreement with Kevin Clark Consulting and Training

**Prepared by:** John Bohannon, Director

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

As part of an ongoing effort for Chico Unified to support teachers of English Learners, Kevin Clark Consulting and Training will build the capacity of veteran ELD (English Language Development) teachers, develop foundational methods and behaviors for new ELD teachers, expand coaching support to junior high ELD teachers, assist district coaches in supporting ELD teachers and enhance the role of district administrators in ELD instruction and program design.

**Educational Implications**

This agreement's goal is to increase acquisition and academic learning skills of English Language Learners per program improvement requirements.

**Fiscal Implications**

There is no impact to the general fund.



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## CLARK CONSULTING AND TRAINING, INC.

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### Chico Unified School District 2016 – 2017 Training and Coaching Proposal June 20, 2016

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#### BACKGROUND

The Chico Unified School District employs a substantial number of teachers who implement their daily instructional practices with varying degrees of consistency and effectiveness. Currently, leadership across all levels is interested in partnering with an external consulting firm with the goal of improving principled instruction to support the skills necessary for students to read with comprehension and write academically at or above grade level. Over the five years, the district has made substantial strides in working to implement high level English Language Development (ELD) classes across four sites and has increased its reclassification rates. While the growth among ELD classrooms is laudable, the district's leadership groups have made continuing the improvement of achievement for all students a top priority. In order to accomplish this, the district has identified the use of *Key Learning Instructional Principles* and applied-grammar to accelerate learning in reading and writing classes. This contract proposal describes in more detail the proposed 2016-2017 principled instruction initiative, including the scope of consulting services to be provided related to its design, implementation and evaluation.

#### CONTRACT PROPOSAL AND DURATION

This contract proposal details the scope and duration of services to be provided by Clark Consulting and Training, Inc. to the groups identified herein. The duration of services is from July 1, 2016 to June 30, 2017.

#### SCOPE OF CONSULTANT DUTIES

Five on-going goals guide the work this year. Each is presented here with a short description.

1. Enhance the ELD teaching skill of all teachers at six high-priority sites Chapman, McManus, Parkview, Marsh, Chico Junior, Bidwell.
2. To implement a set of *Key Learning Acceleration Principles* across the initially identified target sites and grade bands.
3. To extend understanding of the role site leaders play in monitoring classroom instruction for evidence of key principles that accelerate learning.
4. To enhance the skills and knowledge of district coaches as the sophistication of instructional methods and the implementation of principled instruction is implemented across the district.

### TARGET TRAINING GROUPS, OBJECTIVES AND TIME ALLOCATIONS

The table below shows each group, its objectives and time allocations for 2015-2016.

Summer 2016			
Training Group	Number of Days	Rationale	Comments
1. 2016 <i>Early-Back</i> Teachers	Two-day, Two-Level ELD Grammar Camp Two-day methods training Ten coaching days ELD	Program focus to be linking grammar skills to academic writing tasks	16 Days @ \$1,500.00
2016-2017 School Year			
Training Group	Number of Days	Rationale	Comments
2. ELD teachers at six focus sites: Chapman, McManus, Citrus, Marsh, Chico Jr., Bidwell	2 days co-presented methods training with district coaches	Build exemplar sites that are fully implemented and that show the grammar-reading-writing connection across the curriculum.	Two days @ \$1,500.00
3. Identified initial implementation group of language arts teachers for principled instruction.	4 days training with district coaches	This group will implement a set of applied grammar methods and key language principles in during their Language Arts teaching.	Four Days @ \$1,500.00
4. District ELD coaches	Two days of intensive in-class coaching practicum.	Bring coaches to mastery and focus on their abilities to coach for “intensification” with district teachers across content areas	2 days @ \$1,500.00
5. Teacher leaders at various sites and grade levels across the district.	3 days of methods training with district coaches 3 days of co-teaching sessions	This is a key group whose practices will eventually serve as the demonstration group for the initiative.	Six Days @ \$1,500.00
6. Site and district administrators with responsibility for monitoring the quality and integrity of the principled instruction initiative fidelity and instructional quality	Two advanced 2.5-hour meetings as well as four full-day advanced on-site practicum sessions with consultant for continuing site and district-level administrators.	Effectively communicate the initiative’s purpose, organization and outcomes. Show its close link to CCS, and grade-level reading comprehension and academic writing tasks.	Six days @ \$1,500.00
2016-2017 Program Total:	2016 – 2017 represents next step in expanded the CUSD sustainability development process.	The structured and systematic transition of responsibilities from CCT, Inc. to CUSD will ensure lasting program implementation	Total: \$54,000.00

### MATERIALS PROVIDED BY CONSULTANT

1. Training binders and contents for all participants
2. Classroom observation protocols and information gathering forms
3. Scope and sequence guides for methods implemented



### **COST BASIS**

For the services described above, the consulting fee is \$127,000.00, which includes all consultant preparation, development, travel and overhead. Billing is to be in equal payments monthly during the duration of the contract. All services are guaranteed to meet the quality standards of the district.

### **INDEPENDENT CONTRACTOR STATUS**

In rendering the described services, it is mutually understood and agreed that the contractor shall, at all times, be acting and performing as an independent contractor and not as an employee of the school district. All personnel, if any, employed by the contractor to assist in the performance of this agreement shall be deemed to be the employees of the contractor.

### **ALTERATIONS**

It is mutually understood and agreed that no alterations or variations of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto. No oral understanding or agreements not incorporated herein, in writing, shall be binding on either party hereto. All petitions for alteration shall be executed by the superintendent or a designee, whose authority to request an alteration is provided for in a letter from the superintendent and mailed via US Mail to CCT, Inc. in certified form.

### **TERMINATION**

The parties agree that either may terminate the contract with 30 days written notice. Written notice is to be defined as a letter from the district or agency superintendent or equivalent-level position on agency letterhead, dated and signed. The letter will arrive at the Arizona mailing address of CCT, Inc. via certified letter through the U.S. Mail. No other forms of correspondence are acceptable and will not be considered as a valid request. In the event the contract is terminated by either party the district will pay the contractor for all services rendered and previously scheduled up to the date of termination, which shall be defined as the last day of the 30 days from the certified delivery date of the request for termination.

### **LITIGATION**

All litigation matters related to contract termination or alteration will be filed only in Maricopa County in the state of Arizona. CCT, Inc. actively pursues the collection of all fees owed through legal and other means, including reimbursement from the agency for legal fees incurred by CCT, Inc. to recover monies owed pursuant to the contract of services with the agency.

### **SCHEDULE CHANGES**

CCT, Inc. confirms all consultant visits 30 days in advance. Changes to a scheduled date or dates requested after the 30-day confirmation window are subject to denial by CCT, Inc. or financial compensation by the district or agency should the change result in loss of previously purchased travel-related expenses by the consultant. If the proposed change is granted by the consultant, the district or agency is subject to increased costs for increases in travel-related expenses to accommodate the district-initiated request. Both losses in previously purchased travel-related expenses and new expenses to make the change will be charged against the totality of the contract and could result in loss of consulting days or elimination of some services to account for the cost increase as a result of the district's or agency's schedule change request.

### **ACCEPTANCE**

Your signature below indicates acceptance of the terms of this contract.

\_\_\_\_\_  
School/District Representative

Date of Signature \_\_\_\_\_



\_\_\_\_\_  
Clark Consulting and Training, Inc.  
(EIN #95-4663756)

Date of Signature

6-20-15



**AGENDA ITEM:** E Center Head Start Programs Agreement

**Prepared by:** David McKay, Director

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Year 5 of a five-year contract with E Center Head Start Program to provide services to teen mothers and children up to 36 months to meet the requirements for the Cal Safe Program.

**Educational Implications**

The contract is to provide a comprehensive approach to supporting the development of both the family and the child.

**Fiscal Implications**

None to the General Fund.

## COLLABORATION AGREEMENT TO PROVIDE Cal-SAFE AND EARLY HEAD START SERVICES

This Collaboration Agreement to Provide Cal-SAFE and E CENTER (the "Agreement" entered into by and between the Chico Unified School District (herein the "District") a California nonprofit corporation (herein "E Center"), effective July 1, 2012.

### REPRESENTATIONS OF THE PARTIES

- A. The District is currently providing services to teen parents under the Cal-SAFE Child Care and Development program, California Education Code, Section 54740 to 54749.5.
- B. E Center is currently providing services to prenatal mothers and children up to 36 months under the provisions of the federal Early Head Start program.
- C. The District and E Center have agreed to collaborate so that eligible participants can receive a combination of Cal-SAFE and Early Head Start services to more comprehensively meet the needs of participants, avoid duplication of services, and to make effective use of funding available through the Cal-SAFE and Early Head Start programs.
- D. The District is primarily responsible for insuring that services meet the requirements of the Cal-SAFE program, including both programmatic and fiscal requirements.
- E. E Center is primarily responsible for insuring that services meet the requirements of the Early Head Start program, including both programmatic and fiscal requirements.
- F. The District and E Center agree to fully cooperate under this Agreement to implement policies and procedures, and maintain all required documentation necessary to insure that the requirements of both the Cal-SAFE and Early Head Start programs are met.
- G. In addition, during the term of this Agreement, E Center will maintain California State child care licensure. The District agrees, entirely at its own cost, to make all repairs, improvements and renovation of the facility in which services are provided to insure that child care licensing requirements are met.
- H. E Center agrees to provide meals and snacks in accordance with the Child and Adult Care Food Program (herein "CACFP") during the term of this Agreement. The District will fully cooperate with E Center to implement policies and procedures, and maintain all required documentation necessary to insure that the requirements of the CACFP program are met.

### AGREEMENT

- 1. Term of Agreement: This Agreement shall commence on July 1, 2012, and shall remain in effect for a period of five (5) years, or until such earlier time as E Center is no longer operating the Early Head Start program for Butte County, California.
- 2. Status of the Parties: The relationship of each party to this Agreement to the other is that of an independent contractor. At no time shall E Center represent itself to be an officer, agent or employee of the District or the State of California. At no time shall the District represent itself to be an officer, agent or employee of E Center.
- 3. Mutual Indemnification: Each party to this Agreement hereby agrees to save, defend, hold harmless, and indemnify the other (including the State of California) and their officers, agents and employees, against any or all liability, claims and costs of whatsoever kind and nature for injury to or death of any



person or persons, and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work under the terms of this Agreement, resulting in whole or in part from the negligent acts or omissions of the other party, or any subcontractor, employee, agent, or representative of the other party.

4. General Liability and Automobile Insurance: Each party shall provide and maintain in force during the term of this Agreement, comprehensive personal injury and property damage liability insurance, including automobiles, with minimum personal injury coverage limits of \$1,000,000 per occurrence, \$3,000,000 aggregate coverage applicable to the activities undertaken under the terms of this Agreement. Written proof of coverage shall be provided by each party to the other as designated in this Agreement within thirty (30) days of the date upon which this Agreement is executed. Coverage shall not be cancelled during the term of this Agreement.
5. Additional Insurance: Each party shall provide workers compensation insurance, unemployment compensation insurance, and disability insurance for all of its members, as required by law.
6. No Religious Services: Neither party to this Agreement will provide services that include religious instruction or worship, nor permit any religious symbol of any kind or nature to be displayed during program activities or in premises in which program services are provided under this Agreement.
7. Non-Discrimination Compliance: Each party to this Agreement shall be responsible for compliance with all federal, state, and local non-discrimination, equal opportunity and affirmative action laws, rules, and regulations applicable to the party's performance under this Agreement. In particular, neither party shall deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, sexual orientation and gender, age, physical or mental disability, nor shall they discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.
8. No Commissions Paid: E Center and the District warrant that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage or contingent fee.
9. Overview of Collaboration: This Agreement provides for a year round child and family development program meeting both Cal-SAFE and Early Head Start (herein "EHS") requirements. Full day child care is provided to eligible participants during the District's school year. A home-based approach is to be used during the summer. The program will apply the Head Start Performance Standards to provide a comprehensive approach to supporting the development of both the family and the child. The parties agree to work cooperatively to maximize the benefits to parents and children as a result of this collaboration.
10. Responsibilities of the District and E CENTER:
  - 10.1. Recruitment and Enrollment: E Center will recruit and enroll pregnant mothers and children using priorities approved by both parties meeting both Cal-SAFE and EHS requirements. The District will support recruitment and enrollment by referring pregnant mothers and parents with children ages birth to 36 months to the program.
    - 10.1.1. Priority in services will be given to students in the District who are pregnant or have children ages birth to 36 months and otherwise meet EHS eligibility criteria.
    - 10.1.2. Second priority in services will be given to graduates of the District, who otherwise meet EHS eligibility criteria.



- 10.1.3. It is understood, however, that the priorities in services noted above will include the required availability of slots in EHS for children with disabilities.

10.2. *Number of Children and Services:* E Center will provide EHS center-based and home-based services for eligible pregnant mothers and parents with children up to age 36 months.

- 10.2.1. E Center will provide EHS center-based services for up to 14 children up to 36 months. EHS will provide a transition plan 6 months prior to the child's third birthday.
- 10.2.2. E Center has the discretion to determine the actual number of children served, based upon the classroom facilities available, age of children enrolled, and associated teacher-to-child ratio requirements.
- 10.2.3. EHS center-based services will be provided by E Center for 6.5 hours per day, 5 days per week, for a minimum of 180 days per year. The actual program schedule will be established by E Center, subject to coordination with the District's calendar and school year.
- 10.2.4. The District will provide a licensable facility in which center-based services can be provided, including a kitchen, playground, and meeting room for parent activities.
- 10.2.5. The District will provide necessary repairs, maintenance, and janitorial service for the facility used for providing center-based services.
- 10.2.6. The District will provide telephone, internet access, and utilities for the facility and the space used for providing center-based EHS services.
- 10.2.7. During the District's summer closure days (approximately 45 days per year), E Center will provide EHS home-based services for children served with center-based services during the remainder of the year.
- 10.2.8. The EHS home-based program will include weekly home visits, and at least one socialization per month during the summer break from center-based services.
- 10.2.9. E Center and the District will coordinate joint activities in and out of the classroom for program participants to support the provision of comprehensive, community based services, such as field trips, after school activities, and special events.
- 10.2.10. The District will provide parenting and prenatal classes.
- 10.2.11. E Center and the District will cooperate in meeting the parent involvement and advisory requirements of both EHS and Cal-SAFE.
- 10.2.12. E Center will provide staff needed for the provision of center-based and home-based services (except as otherwise noted in this Agreement). E Center will assign staff to work with families to meet health and social service needs by working with students during the school year, at home visits, and by phone.
- 10.2.13. E Center will provide a translator for scheduled prenatal and parent education classes as needed.
- 10.2.14. The District will serve as a centralized location for the provision of resources and referrals beneficial to adolescent parents.



- 10.2.15. E Center will provide a quality program, in accordance with EHS Performance Standards, and best practices for working with pregnant mothers, parents, and children up to age 36 months.
  - 10.2.16. E Center site staff and Cal-SAFE staff from the District will meet jointly as scheduled for effective case management, on-going communication and training.
  - 10.2.17. E Center and District administration staff will meet a minimum of two times per year to review contract language and review progress of the program.
  - 10.2.18. E Center will maintain daily attendance. If requested by the District, E Center will close their attendance records on the last day of each month for preparation of the required monthly statement to be submitted to the District no later than the tenth working day of the following month.
  - 10.2.19. EHS student documentation will be maintained by E Center, and Cal-SAFE student documentation will be maintained by the District. The parties will cooperate to insure that all needed child and family information is available to both E Center and District staff.
11. Transportation: The District shall provide transportation for program participants who are students of the District only, including a well maintained, licensed and insured vehicle and qualified driver. A cell phone will be provided in case of an emergency. Transportation services for all program participants must meet Cal-SAFE and District requirements.
12. Food Service: Participants in the EHS program offered under this Agreement are eligible for meal reimbursement under the Child and Adult Care Food Program (the "CACFP"). E Center shall provide meals and snacks under this Agreement.
- 12.1.1. Records: E Center shall maintain all necessary records to support reimbursement, including daily snack and meal counts.
  - 12.1.2. Reimbursements: All CACFP reimbursements for meals and snacks served by E Center in accordance with this Agreement shall be paid to the E Center.
13. Classroom Space: The District will provide classroom space for the operation of the center-based EHS services offered by E Center during the District's school year. The classroom space is identified as Room 1 of the Fair View High School campus, 290 East Avenue, Chico, CA 95926. The classroom will be divided into two individual classrooms, meeting both Cal-Safe and EHS program requirements. The District will provide furnishings and fixtures to appropriately set up each classroom for the number and ages of children served in each classroom. Ownership of all furnishings, fixtures and any other items provided by the District shall remain with the District. E Center shall provide the supplies and materials necessary for implementation of day-to-day curriculum activities. E Center and the District will work cooperatively to insure that the classrooms are set up and supplied to provide a quality environment for the children in the classroom based program.
14. In-Kind Requirements: The District will provide E Center with all documentation needed to demonstrate the value of EHS in-kind contributions made by the District, including such items as: facilities, maintenance and janitorial services, transportation services, and transportation vehicle maintenance.



15. California State Child Care Licensure: E Center will maintain child care licensure for all premises in which program activities are conducted, and the CACFP activities for services provided under this Agreement shall be associated with E Center's state child care license.
16. Funding and Payment: The District will pay to E Center \$60,000 annually, earned through the Child Care and Development Services portion of the District's Cal-SAFE grant, less 7.5% for an administrative indirect fee. This pass-through funding amount will be revisited annually based on increases and/or decreases in grant earnings.
- 16.1.1. Records: E Center will provide the District with enrollment and attendance records, and all additional documentation necessary for monthly submission of information to support earned funding under the District's Cal-SAFE grant.
- 16.1.2. Submission: Documentation required of E Center by the District for each month of services will be submitted by E Center to the District by the tenth working day of the following month.
- 16.1.3. Maximum Funding Earned: E Center and the District will work cooperatively to insure that all documentation needed is submitted, and that the maximum possible amount of funding available under the District's Cal-SAFE grant is earned.
- 16.1.4. Payment to E Center: Upon receipt by the District of earned funding through the Child Care and Development Services portion of the District's Cal-SAFE grant, the District will provide an accounting of the funds received and administrative indirect fee and transportation costs and remit the balance of received funds to E Center within ten working days of the date upon which it is received by the District. It is understood that funding occurs quarterly.

17. Contact Information:

17.1.1. E Center:

For substantive program issues:

Kathy Davidson  
Head Start Program Office  
1128 Yuba Street  
Marysville, CA 95901  
Phone: (530) 741-2995 ext. 135  
Fax: (530) 741-8469  
kdavidson@ecenter.org

For fiscal matters:

Moises Da Costa  
410 Jones Street  
Ukiah, CA 95482  
Phone: (707) 468-0194 ext. 115  
Fax: (707) 468-0407

17.1.2. The District:

For substantive program issues:

Janet Brinson, Director  
Chico Unified School District  
1163 East 7<sup>th</sup> Street  
Chico, CA 95928  
Phone: (530) 891-3000 ext. 105  
Fax: (530) 891-3220



For fiscal matters;  
Maureen Fitzgerald, Assistant Superintendent  
Chico Unified School District  
1163 East 7<sup>th</sup> Street  
Chico, CA 95926  
Phone: 530-891-3000 ext. 111  
Fax: 530-891-3220

18. Termination: This Agreement will automatically terminate on the last day for which E Center is the grantee for the EHS program for Butte County, CA, unless previously assigned to a permanent local grantee. This Agreement may be terminated prior to its end date by either party for any reason upon thirty (30) days written notice to the other party.
19. Entire Agreement: This Agreement reflects all of the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.
20. Amendment: This Agreement may be amended upon the written agreement of both parties.
21. Illegal or Unenforceable Terms: In the event that any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.
22. Signatures:

E Center

Thomas F. Wagner      Thomas F. Wagner, CEO      5/14/12  
Authorized Signature      Title      Date

Chico Unified School District

Janet A. Brinson      Director      6/5/12  
Authorized Signature      Title      Date

**AGENDA ITEM:** Skyway House Agreement

**Prepared by:** David McKay, Director

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Chico Unified School District and the Butte County Sheriff's Office entered into a collaborative partnership for the submission of a Byrne JAG grant. The grant was awarded for implementation during the 2014-15 school year. The premise of the grant is very similar to the existing YouthBuild grant.

The Byrne JAG grant, "From Custody to Community" is a YouthBuild/Butte County Collaborative (YB-BDD) partnership. The program will identify young adult offenders, 16-24 years of age scheduled to re-enter local communities. These youth will be enrolled in the YB program in order to complete any lingering educational requirements and to train for the workforce.

A collaborative partner in this endeavor will be the Skyway House. The Skyway House staff will play an integral role for youth who are battling substance abuse. Substance abuse treatment include outpatient group and individual counseling sessions and possible recovery residences for 90 days for participating individuals.

**Educational Implications**

The ultimate goal for the YB-BCC grant and the supporting partnerships is to provide opportunities for struggling youth between the ages of 16-24 to being again. This collaboration will provide the students with educational, career and sober living opportunities.

**Fiscal Implications**

There are no impacts to the general fund. All YB-BCC and partner activities will be paid for out of the Byrne JAG grant funds.

## APPENDIX E

### Operational Agreement

This Operational Agreement stands as evidence that the **Butte County Sheriff's Office** and **Skyway House** intend to work together toward the goals out line in the JAG Three Year Strategy. Both Agencies believe that implementation of the **From Custody to Community - A YouthBuild Butte County Collaborative (CTC-YB-BCC)** as described within this proposal, will further these goals. Each agency agrees to participate in the JAG Program, if selected for funding, as outline herein.

The **CTC-YB-BCC** project will closely coordinate JAG services and activities with Skyway House through:

- The provision of substance abuse education and counseling both pre and post release from incarceration for a minimum of 84 CTC-YB-BCC participants.
- Weekly, monthly and quarterly interdisciplinary meetings and case conferences between Skyway House program staff and all Collaborative partners to discuss strategies, timetable and implementation of mandated services. Specifically:
  - Participant progress: goal achievement, gang involvement, substance use, housing needs, vocational training and certification status and attainment, criminal justice status and the review of data and reports to determine overall program performance.
- July 1, 2016 to December 31, 2016 Amount of JAG state funds to be:  
Skyway House \$179,043.  
January 1, 2017 to June 30, 2017 Amount of JAG state funds to be:  
Skyway House \$41,200.

We the undersigned, as authorized representative of the Butte County Sherriff s Office and Skyway House do hereby approve this document.

Name and Title  
Agency Name

Date

Name and Title  
Agency Name

Date



**AGENDA ITEM:** Opening of a PVHS ASB Account at Golden Valley Bank

**Prepared by:** John Shepherd, Principal

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

The Pleasant Valley High School Associated Student Body (ASB) currently has all of their banking provided by Bank of America. We would like to switch the checking account service to Golden Valley Bank as they offer more services and lower fees.

**Educational Implications**

Students at Pleasant Valley High School will have an opportunity to work with a local bank.

**Fiscal Implications**

Lower Fees and more services.

# Golden Valley

BANK

August 12, 2016

Chico Unified School District  
Pleasant Valley High School  
Associated Student Body

John Shepherd, Principal  
Ann Castle, Comptroller

Thank you for your interest in Golden Valley Bank for all of your banking needs. We are looking forward to building a relationship with you and help your business continue to grow in our community. Below are a few products and services we wanted to highlight to provide you with an exceptional experience with Golden Valley Bank.

- Checking Accounts:
  - Gold Analyzed Checking, free of monthly charges, assuming an average collected balance of \$300,000. This will be reviewed on an annual basis.
    - Business Online Banking
    - Bill Pay
    - eDeposit (Scanner and support) for depositing checks to the account from the convenience of your office.
    - Merchant Services provided by PayPower Solutions
    - Night Drop Service for depositing cash with no wait or after hours.
    - Corporate Visa Card through Elan Financial Services w/\$20,000 limit.
      - Business Bonus Reward Card with no annual fee
      - Earn 1 point for every net \$1 you spend
      - Get a 25% bonus on all points every month, automatically
      - Introductory 0% APR for the first 6 billing cycles on purchases and balance transfers
        - After that, a variable APR, currently 12.24% - 23.24%.

This letter is in no way meant to be a binding agreement but is intended by the Bank to be used to communicate our products for discussion purposes. This expression of interest letter will expire in 30 calendar days.



With respect to your questions regarding FDIC Insurance on funds deposited to Golden Valley Bank, we have included a copy of "Contract for Deposit of Public Moneys for your review. We are required to have a paid-up capital and surplus of 110% of funds that exceed the \$250,000 that is covered by FDIC Insurance, to provide full coverage of Public Funds.

We appreciate the opportunity to be your primary bank. Your relationship will mean a lot to all of us at Golden Valley Bank. Please give me a call at (530) 894-4932 if you have any questions.

Sincerely,

A handwritten signature in cursive script, reading "Diann Harger".

Diann Harger  
SVP Relationship Banking Manager



## CONTRACT FOR DEPOSIT OF PUBLIC MONEYS

### PART I

THIS CONTRACT, relating to the deposit of moneys, made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2015, between \_\_\_\_\_ (hereinafter designated "Depositor"), and Golden Valley Bank (hereinafter designated "Depository"), having a paid-up capital and surplus of \$ \_\_\_\_\_ of \_\_\_\_\_

### PART II

WHEREAS, Depositor proposes to deposit in the Depository from time to time, which deposits commenced on \_\_\_\_\_, 2015, moneys of Depositor in an aggregate amount on deposit at any time not to exceed \$ \_\_\_\_\_ or the total of the paid up capital and surplus of the Depository, whichever is the lesser amount, and said moneys will be deposited subject to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code of the State of California; and

WHEREAS, said provisions of the Government Code require Depositor to enter into a contract with the Depository setting forth the conditions upon which said monies are deposited; and

WHEREAS, in the judgment of Depositor, this contract is to the public advantage;

NOW, THEREFORE, it is agreed between the parties hereto as follows:

#### 1. CONTRACT

This contract cancels and supersedes any previous contracts between the Depositor and the Depository relating to the method of handling and collateralization of deposits of moneys.

This contract, the parties hereto, and all deposits governed by this contract shall be subject in all respects to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code, and of all other state and federal laws, statutes, rules, and regulations applicable to such deposits, whether now in force of hereafter enacted or promulgated, all of which are by this reference made a part hereof.

This contract, but not deposits then held hereunder, shall be subject to termination by Depositor or the Depository at any time upon 30 days written notice. Deposits may be withdrawn in accordance with the agreement of the parties and applicable federal and state statutes, rules and regulations. This contract is subject to modification or termination upon enactment of any statute, rule or regulation, state or federal, which, in the opinion of the Administrator of Local Agency Security, is inconsistent herewith, including any change relative to the payment of interest upon moneys so deposited by Depositor.

#### 2. INTEREST

Interest shall accrue on any moneys so deposited as permitted by any act of the Congress of the United States or by any rule or regulation of any department or agency of the Federal Government adopted pursuant thereto. If interest may legally be paid, all moneys deposited in accordance with this contract shall bear interest at a rate agreed upon by Depositor and the Depository.

#### 3. MAINTAINING SECURITY

As security for said deposit, the Depository shall at all times maintain with the Agent of Depository named herein, commencing forthwith eligible securities having a market value at least 10% in excess of the actual total amount of Depositor's moneys on deposit with the Depository. If the eligible security is determined by the Administrator of Local Agency Security of the State of California in accordance with Government Code Section 53661 to be not qualified to secure public deposits, additional security shall be substituted immediately by the Depository, as necessary, to comply with the requirements of the Paragraph. All moneys belonging to the Depository and on deposit in excess of the FDIC insurance levels shall be collateralized by pledged securities with the Local Agency Deposit Security Law and applicable California Government Code and Code of Regulations.

#### 4. ELIGIBLE SECURITIES

Eligible securities are those listed in Government Code Section 53651.



**5. AGENT OF DEPOSITORY**

The Agent of Depository, authorized by Depositor and the Depository to hold the eligible securities posted as collateral under this contract, is TIB-The Independent Bankers Bank. Said Agent of Depository has filed with the Administrator of Local Agency Security of the State of California an agreement to comply in all respects with the provisions of Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code.

**6. AUTHORITY OF AGENT OF DEPOSITORY**

Authority for placement of securities for safekeeping in accordance with Government Code Section 53659 is hereby granted to the Agent of Depository, including placement with any Federal Reserve Banks or branches thereof, and the following banks, other than the Depository, located in cities designated as reserve cities by the Board of Governors of the Federal Reserve System: The Independent Bankers Bank.

**7. DEPOSITORY'S DEFAULT**

If the Depository fails to pay all or part of any deposits of Depositor which are subject to this contract when ordered to do so in accordance with the terms of withdrawals set forth on the deposit receipt (which is by reference made a part hereof), Depositor will immediately notify, in writing, the Administrator of Local Agency Security. Action of the Administrator in converting the collateral required by paragraph 5 above for the benefit of the Depositor is governed by Government Code Section 53665.

**8. DEPOSITORY'S RIGHTS**

The Depository may add, substitute, or withdraw eligible securities being used as security for deposits made hereunder in accordance with Government Code Section 53654, provided the requirements of Paragraph 5 above are met.

The Depository shall have and hereby reserves the right to collect the interest on the securities, except in cases where the securities are liable for sale or are sold or converted in accordance with the provisions of Government Code Section 53665.

**9. EXPENSES**

The Depository shall bear and pay the expenses of transportation to and from Depositor's office of moneys so deposited and the expense of transportation of eligible securities maintained as collateral to and from the designated Agent of Depository. The Depository shall also handle, collect and pay all checks, drafts, and other exchange without cost to the depositor.

**PART III**

**WAIVER OF SECURITIES FOR DEPOSIT OF PUBLIC MONEYS**

Pursuant to California Government Code Section 53653, Depositor hereby waives the security collateralization requirement for that portion of any deposits maintained by the Depositor as are insured pursuant to federal law. This waiver refers to the deposit levels covered by FDIC insurance (currently \$250,000.00).

The Depositor also affirms that he/she is duly authorized to grant this waiver. All moneys belonging to the Depositor and on deposit in excess of the FDIC insurance levels shall be collateralized by pledged securities with the Local Agency Deposit Security Law and applicable California Government Code and Code of Regulations

IN WITNESS WHEREOF, the Depositor in his/her capacity has signed this contract and the Depository has caused this contract to be executed in like number by its duly authorized officers.

Golden Valley Bank

DEPOSITOR:

DEPOSITORY:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Print Name & Title

Print Name & Title

Address:

190 Cohasset Rd. Suite 170  
Chico, CA 95926

**AGENDA ITEM:** Illuminate Data and Assessment System Annual Renewal

**Prepared by:** Michael Morris, Director

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Purchases of products and services exceeding \$50,000 require Board approval. This item is requesting Board approval to authorize payment of an invoice for \$61,512.00 for the annual renewal of the Illuminate Education Data and Assessment System.

CUSD teachers and administrators have used Illuminate since 2012 for assessment and intervention data collection and reporting as well as for elementary report cards.

**Educational Implications**

The Illuminate data and assessment management system provides teachers and administrators with assessment data collection and reporting to support high quality, rigorous instruction. This supports the overarching student achievement goals of CUSD.

**Fiscal Implications**

The costs for the Illuminate data and assessment management system are paid annually out of unrestricted funds.



**Illuminate Education, Inc.**  
6531 Irvine Center Drive, STE 100  
Irvine, CA 92618-3769  
(949) 656-3133  
invoices@illuminateed.com  
<http://www.illuminateED.com>

# Invoice



## BILL TO

Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928-5999

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2010-5832	07/01/2016	\$61,512.00	07/31/2016	Net 30	

## BILL START DATE

7/1/16

ACTIVITY	QTY	RATE	AMOUNT
<b>Illuminate Data and Assessment</b> Illuminate Data and Assessment Management System" (DnA)	11,184	4.00	44,736.00
<b>KDS Item Bank</b> INSPECT Item Bank with content from Key Data Systems	11,184	1.50	16,776.00
Academy For Change			
Bidwell Junior High			
Center For Alternative Learning			
Chapman Elementary			
Chico High			
Citrus Avenue Elementary			
Emma Wilson Elementary			
Fair View High (Continuation)			
Hooker Oak Elementary			
Little Chico Creek Elementary			
Loma Vista			
Marigold Elementary			
Marsh (Harry M.) Junior High			
Mcmanus (John A.) Elementary			
Neal Dow Elementary			
Oakdale			
Parkview Elementary			
Pleasant Valley High			
Rosedale Elementary			
Shasta Elementary			
Sierra View Elementary			
Fiscal Year - July 1, 2016 - June 30, 2017			
For Contract dated July 1, 2015			
(Count based off 2015-16 on <a href="http://data1.cde.ca.gov">http://data1.cde.ca.gov</a> )			

Thank you for your business!

BALANCE DUE

**\$61,512.00**

**AGENDA ITEM:** Warrant Authorization

**Prepared by:** Jaclyn Kruger, Director Fiscal Services

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Warrants in the amount of \$6,748,976.45 for the period July 13, 2016 through August 16, 2016, have been reviewed and are ready for Board approval.

**Educational Implications**

Services and supplies are acquired by the District in support of the District's goals.

**Fiscal Implications**

The issuing of warrants affects all accounts and funds in the district and is supported by the District's approved budget.

**Fund Summary**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
01	General Fund	416	3,930,700.84
09	Charter Sch Spec Rev 3412	24	46,883.99
12	Child Development (3407)	9	42,563.10
13	Cafeteria (3401)	54	61,834.17
22	Measure E (3429) 21 Cap Proj	21	68,979.49
25	Cap Fac State Cap (3408) 25-26	32	2,157,232.68
35	Cnty Sch Fac (3435)	3	97,956.25
42	sp Res Rda-Cp thru (3427)40-43	1	2,368.00
76	Payroll Warrants	5	343,539.94
	Total Number of Checks	565	6,752,058.46
	Less Unpaid Sales Tax Liability		3,082.01-
	Net (Check Amount)		<u>6,748,976.45</u>



**AGENDA ITEM:** Independent Contractor Agreements

**Prepared by:** Kevin Bultema

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Per Board Policy 3600 Consultants/Independent Contractor, all Consultant/Independent Contractor Agreements shall be brought before the board for approval.

**Educational Implications**

Per Board Policy 3600, the Board of Education authorizes the use of consultants/independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience or knowledge. Individuals, firms or organizations employed as consultants may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional or other matters.

**Fiscal Implications**

Consultant/Independent Contractor Agreement(s) to be paid from accounts noted on approval forms.

**AGENDA ITEM:** Archived Records Destruction Request

**Prepared by:** Kevin Bultema, Assistant Superintendent

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

### **Background Information**

The documents on the attached list have previously been classified as Class 2 records. Per BP and AR 3580 District Records, Class 2 Optional Records are to be retained for a period of 3-7 years at which time they are reclassified to a Class 3 Disposable Record.

These records have been retained for the legal period of time as per Article 2, Sections 16023 through 16028, of Title 5, California Code of Regulations. There is no further need to retain these records for use in the district. The Chico Unified School District (CUSD) is requesting permission to securely destroy the documents listed, totaling 136 boxes.

### **Educational Implications**

The proper accounting, reporting, and use of the district's financial resources supports high quality and broad based educational programs for the students of the Chico Unified School District.

### **Fiscal Implications**

Confidential destruction is approximately \$75 for secure burial and provides increased storage space at the CUSD Corporation Yard warehouse.



	Department	Fiscal Year	Contents/Details	Destruction Date
1	Accounts Payable	2008-2009	Miller to Office Depot	6/30/2013
2	Accounts Payable	2008-2009	A to Aramark	6/30/2013
3	Business Services	2010	Sloan Public Records Request, Closed	1/1/2010
4	Business Services	2004 - 2007	Sloan Public Records Request, ASB Activities (box A)	1/1/2012
5	Business Services	2004-2009	Public Records Requests (Sloan), Items 1-10	1/1/2014
6	Business Services	11/15/11 - 9:11 PM	Darst Public Records Requests, Needs Redacting	1/1/2014
7	Business Services	04/18/11-09/22/11	Darst Public Records Requests, Closed	1/1/2013
8	Business Services	2006-2010	Public Records Requests (Jeff Sloan) (Closed)	1/1/2013
9	Business Services	2007	Sloan Public Records Requests	1/1/2010
10	Business Services	2007-2012	Sloan Public Records Requests, Misc Emails, Require Redaction	1/1/2015
11	Business Services	2009	Sloan Public Records Requests, Some Require Redaction	1/1/2012
12	Business Services	2004-2007	Sloan Public Records Requests, ASB Activities	1/1/2010
13	Business Services	2009	Sloan Public Records Requests, Closed	1/1/2012
14	Business Services	2010-2013	Darst Public Records Requests, Open	1/1/2016
15	Business Services	2011-2012	Darst Public Records Requests, Closed	1/1/2015
16	Business Services	02/01/12-02/01/13	Sloan Public Records Requests, Open	2/1/2016
17	Business Services	2008-2011	Public Records Requests (L.R. Darst) (Closed)	1/1/2014
18	Business Services	2007-2012	Sloan Public Records Requests, Misc Documents, Needs Redacting	1/1/2015
19	Business Services	2004 - 2007	Sloan Public Records Request, ASB Activities (box B)	1/1/2010
20	Business Services	04/20/09-12/15/11	Sloan Public Records Requests, 12/15/11 - 3:05PM, 05/19/09 - 2:23PM #2, 04/20/09-05/19/09, Needs Redacting	1/1/2014
21	Business Services	01/10/11-02/01/13	Sloan Public Records Requests, Closed	1/1/2016

**AGENDA ITEM:**     **Notice of Exemption of the California Environmental Quality Act**  
**DROPS Grant Project at Neal Dow Elementary School**

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**Prepared by:**     **John Bohannon, Director, State and Federal Programs**  
                         **Julia Kistle, Director Facilities & Construction**

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☒ Consent

Board Date   August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

On May 29, 2015, the California State Water Board announced that the Chico Unified School District was awarded a \$445,220 Drought Response Outreach Programs for Schools (DROPS) Grant.

The Board authorized Staff to execute the Notice of Exemption for the DROPS Grant Project at Chapman, Fair View, Bidwell Jr., Chico Jr., Citrus, McManus, Parkview and Rosedale. Neal Dow was accidentally left off the list.

**Additional Information**

In 1970 the California State Legislature enacted the California Environmental Quality Act (CEQA) as a means to require public agency decision makers to document and consider the environmental implications of their actions and/or projects. CEQA contains a number of exemptions from projects which have been determined to have minimal impact on the environment.

The Notice of Exemption (NOE) serves as public notice that a project is exempt from CEQA. The filing of an NOE and the posting on the list of notices start a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

The project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to §15301, Class 1(c) and (f) and §15304 (a) and (b) of the State CEQA Guidelines as the proposed action meets the criteria for the use and application of a both an exemption for Existing Facilities and for the Minor Alternations to Land.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The filing fees of \$50.00 per school will be paid out of the DROPS Grant.

**Recommendation**

It is requested that the Board of Education authorize the Director of Facilities and Construction to approve and execute the Notice of Exemption for the DROPS Grant Project at Neal Dow Elementary School.



**To:** ■ Office of Planning and Research  
PO Box 3044, 1400 Tenth Street, Room 212  
Sacramento, CA 95812-3044

**From:** (Public Agency) Chico Unified School District  
1163 East Seventh Street  
Chico, CA 95928  
(Address)

■ County Clerk  
County of Butte  
25 County Center Drive  
Oroville, CA 95965

8.3.4.

Page 2 of 3

**Project Title:** DROPS Grant Project at Neal Dow Elementary School

**Project Location - Specific:** The improvements will occur at Rosedale Elementary School

**Project Location - City:** Chico

**Project Location - County:** Butte

**Description of Project:**

The State Water Resources Control Board (State Water Board) has adopted Guidelines for the Drought Response Outreach Program for Schools (DROPS). DROPS is focused on projects that reduce storm water pollution and provide multiple benefits including water conservation, water supply augmentation, energy savings, increased awareness of water resource sustainability, and reduced dry weather runoff. All projects must include an education/outreach component that is designed to increase student and public understanding of the project's environmental benefits and the sustainability of California's water resources directly related to the project.

**Name of Public Agency Approving Project:**

Chico Unified School District

**Name of Person or Agency Carrying Out Project:**

Chico Unified School District

**Exempt Status:** (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a)) / Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: §15301 Existing Facilities Class 1(c) and (f) and §15304 Minor Alterations to Land (a) (b).
- ☐ Statutory Exemptions. State code number: \_\_\_\_\_

**Reasons why project is exempt:** The project is exempt from further review under the California Environmental Quality Act (CEQA) pursuant to §15301, Class 1(c) and (f) and §15304 (a) and (b) of the State CEQA Guidelines as the proposed action meets the criteria for the use and application of a both an exemption for Existing Facilities and for the Minor Alterations to Land.

**Lead Agency**

**Contact Person:** Julie Kistle, Director – Facilities & Construction

Area Code/Telephone/Extension: (530) 891-3140

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: Director – Facilities & Construction

- Signed by Lead Agency
- Signed by Applicant

Date received for filing at OPR: \_\_\_\_\_

DECLARATION OF FEES DUE  
(California Fish and Game code Section 711.4)

8.3.4.  
Page 3 of 3

NAME AND ADDRESS OF LEAD AGENCY/APPLICANT  
Chico Unified School District  
Facilities Department  
2455 Carmichael Drive  
Chico, CA 95928  
(530) 891-3140

Project: DROPS Grant Project at Neal Dow Elementary School

FILING NO. \_\_\_\_\_

CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:

1. NOTICE OF EXEPTION/STATEMENT OF EXEMPTION  
☒ A. Statutorily or Categorically Exempt  
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee  
☐ B. De Minimus Impact – Certificate of Fee Exemption Required  
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
2. NOTICE OF DETERMINATION- FEE REQUIRED  
☐ A. Negative Declaration  
\$1,250.00 (Twelve Hundred Fifty dollars) State Filing Fee  
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee  
☐ B. Environmental Impact Report  
\$850.00 (Eight Hundred Fifty dollars) State Filing Fee  
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee
3. ☐ OTHER (Specify) General Rule Exemption  
\$50.00 (Fifty dollars) Butte County Clerk's Filing Fee

PAYMENT/NON-PAYMENT OF FEES:

1. ☒ PAYMENT: The above fees have been paid.  
See attached receipt (s)
2. ☐ NON-PAYMENT: The above fees are not required. Not paid.

Chief Planning Official

By: Julia Kistle  
Title: Director, Facilities & Construction  
Lead Agency: Chico Unified School District  
Date: August 24, 2016

TWO COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK'S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THREE COPIES OF ALL NECESSARY DOCUMENTS ARE REQUIRED FOR FILING PURPOSES.  
MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.



**AGENDA ITEM:** Notice of Completion of Copper Cabling Project at Chapman Elementary School

---

**Prepared by:** Julia Kistle, Director Facilities & Construction

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

The Copper Cabling Project at Chapman Elementary School was completed on July 7, 2016.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

This project was funded with One-Time Monies. We also applied for E-rate for this project. We are leveraging One-Time Monies and will get 60% of our Monies back through the E-Rate Program.

**Recommendation**

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Copper Cabling Project at Chapman Elementary School.

WHEN RECORDED MAIL TO:

Kelly Staley  
Superintendent  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

8.3.5.  
Page 2 of 2

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # n/a

DSA APPL NO. n/a

PROJECT NO. Copper Cabling at Chapman

### NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **July 9, 2016** and accepted by the Chico Unified School District on **August 24, 2016.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Copper Cabling Project at Chapman Elementary School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is  
**KS Telecom, Inc., PO Box 330, Penryn, CA 95663**
8. The street address of said property is:  
**1071 East 16<sup>th</sup> Street, Chico, CA 95928**
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBER: 005-540-003-000**

Date: \_\_\_\_\_ Signature of Owner or agent of owner \_\_\_\_\_

Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District



**AGENDA ITEM:** Notice of Completion Fiber Cable Infrastructure at Pleasant Valley High School and Chico High School

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**Prepared by:** Julia Kistle, Director Facilities & Construction

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☒ Consent

Board Date August 24, 2016

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☐ Information Only

☐ Discussion/Action

### **Background Information**

The Fiber Cable Installation project at Pleasant Valley High and Chico High School was completed on July 7, 2016.

The filing of a Notice of Completion (NOC) begins a thirty-five day lien period during which unpaid subcontractors, suppliers and other vendors can file a mechanics lien.

### **Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

### **Fiscal Implications**

This project was funded by One-Time Monies.

### **Recommendation**

It is requested that the Board of Education authorize the Superintendent or Designee to approve and execute the Notice of Completion for the Fiber Cabling Infrastructure at Pleasant Valley High and Chico High School.

WHEN RECORDED MAIL TO:

Kelly Staley  
Superintendent  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

8.3.6.  
Page 2 of 2

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. # n/a  
DSA APPL NO. n/a  
PROJECT NO. Fiber Cabling at PVHS &  
CHS

### NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: **IN FEE**
5. A work of improvement on the property hereinafter described was COMPLETED on **July 9, 2016** and accepted by the Chico Unified School District on **August 24, 2016.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR Fiber Cabling Project at Chico High School and Pleasant Valley High School FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is  
**Tec-Com, 2045 Live Oak Blvd., Yuba City, CA 95991**
8. The street address of said property is:  
**CHS: 901 Esplanade, Chico, CA 95926**  
**PVHS: 1475 East Avenue, Chico, CA 95926**
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBER: CHS: 003-140-001-000, PVHS: 015-490-001-000**

Date: \_\_\_\_\_

Signature of Owner or agent of owner \_\_\_\_\_

Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place      Chico, CA

\_\_\_\_\_  
Julia M. Kistle  
Director, Facilities & Construction  
Chico Unified School District



**AGENDA ITEM:** Facilities Use Procedures, Rules and Fees for CUSD Track and Field Facilities and Marsh Junior High School Student Union MPR

**Prepared by:** Julia Kistle, Director of Facilities & Construction

☒ Consent

Board Date August 24, 2016

☐ Information Only

☐ Discussion/Action

**Background Information**

Over the summer, Chico High School and Pleasant Valley High School received new all-weather track and synthetic sports fields and Marsh Junior High School opened the new "Student Union" MPR. New facilities use procedures, rules, and fee guidelines will need to be implemented before facilities can be reserved and utilized by the public. The Facilities department conducted research of neighboring cities (Nevada City, Oroville, Red Bluff and Redding), regarding their procedures and rules, in order to develop the draft documents (attached) for your review. Please note, changes to the Use of School Facilities Fee Guidelines are shown in red, all other fees have been previously adopted by the Board of Education. If approved, these documents will be integrated into the existing CUSD Facilities Use Manual.

The CUSD Athletic Track & Fields are an asset for the entire school district and surrounding communities. Per School Board Policy 1330: *"The Governing Board recognizes the District facilities are community resources whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities and is subject to District policies and regulations."*

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Recommendation**

It is recommended that the Board of Education adopt the attached CUSD Track and Field Facilities Use Procedures, CUSD Track and Field Facility Rules and revised Use of School Facilities Fee Guidelines.

### CUSD Track and Field Facility Rules

1. The field may not be used without an approved Use of Facilities application. Applications are available on the CUSD website under "Facilities Use" at [www.chicousd.org](http://www.chicousd.org).
2. Access to the track and field is limited to participating players, coaches, officials and district personnel while an organized event is in progress.
3. No vehicles of any kind are permitted on the track and field at any time. Exceptions to this rule require prior written approval by the District.
4. Users are responsible for applying stain and/or bodily fluid remover when needed. Fluid will be supplied by the District. User is responsible for notifying the District when cleanup of a stain/bodily fluid has occurred.
5. To eliminate assuming responsibility for pre-existing conditions, please call the 24-hour maintenance number. Problems, defects and/or unclean conditions must be reported to the District upon arrival (at the start of event), or user will be held responsible for conditions.
6. User is responsible leaving the facility in the condition it was upon arrival. This includes all trash and signage. All equipment utilized by User must be clean and stored in its original location.
7. The track and field must not be used if there is standing water of 1" or more on the surface.
8. Appropriate waste receptacles must be used for trash and recycling.
9. Any signage used for your event must be hung with zip-ties. No tape/adhesives or wire is allowed to be used on gates, railing, bleachers, track or field.
10. No tobacco (including smokeless devices, or chew), drugs, alcohol or weapons are allowed on the school campus at any time.
  - Users must notify their guest of the stadium rules via public announcement at the start of event.

The following items are not allowed on the track and field at any time:

- |   |                                  |
|---|----------------------------------|
| - Food of any kind                                    | - Fireworks                      |
| - Chewing gum, candy, sunflower seeds<br>shelled nuts | - Open Flames                    |
| -Beverages including sport drinks                     | - Confetti                       |
| <b>Clear water is OK</b>                              | - Chemicals or paint             |
| - Roller blades, skateboards or bikes                 | - Tape and other adhesives       |
| - Chairs / Couches                                    | - Tents or stakes                |
| - Glass containers                                    | - Sharp objects                  |
| - Animals of any kind                                 | - Metal spikes                   |
|   | - Track spikes greater than 1/8" |

Only service animals with government issued attached certification are allowed.

**\* Failure to comply with these rules may result in the loss of future usage of CUSD Facilities.**



## CUSD Track and Field Facilities Use Procedures

The Chico Unified School District's (CUSD) all-weather track and field is a multi-use complex comprised of an all-weather synthetic field and rubber track surface. The field is lined for the following sports: soccer, field hockey, football, rugby, and lacrosse.

The track and field facilities are located at Chico High School, 901 Esplanade, Chico, CA 95926 and Pleasant Valley High School, 1475 East Avenue, Chico, CA 95926.

### USE OF TRACK AND FIELD FACILITIES

The CUSD Track and Field Facilities are an asset for the entire School District and Community. Per the CUSD School Board policy 1330: *"The Governing Board recognizes that District facilities are community resources whose primary purpose is to be used for school programs and activities. The Board authorizes the use of school facilities by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities and is subject to District policies and regulations."*

Prioritization of scheduling, deposit, fees and insurance requirements are outlined in the CUSD Facilities Use Handbook.

### BOOKING PROCESS

#### APPLICATIONS

Applications are available online at [www.chicousd.org](http://www.chicousd.org) website under "Facilities Use" A **seperate Handbook will be issued to all users regarding the rules and care of the facilities.**

The Facility Use Manager is responsible for approving/denying applications for use of the CUSD Track and Field facilities. Reservations will be accepted after CUSD Secondary Sites (Category A Users) have reserved their activities on June 1<sup>st</sup> of each calendar year. The Facility Use Manager will verify the availability and approve dates on a first-come, first-served basis on June 2<sup>nd</sup> of each calendar year.

The Facility Use Manager will approve/deny the application, schedule the event and forward the approved application to the applicant. The Facility Use Manager will provide the applicant with a confirmation of services and expected fees with the approved application. Appeal of denied applications may be made in writing to the Superintendent or designee within 30 days of the receipt of use denial.

### RESERVATIONS

Reservations and applications for use of any CUSD Track and Field Facilities are processed through the Office of the Facility Use Manager, located in the Center for the Arts building at Pleasant Valley High School.

The CUSD Track and Field Facilities may be reserved according to the following schedule and event priorities:

**Priority Reservation (Category A Users) Requested by June 1<sup>st</sup> of each calendar year.**

- CUSD Secondary CIF athletic teams.
- CUSD Secondary club sports.
- CUSD District Office request.
- CUSD Junior High school.
- All other CUSD schools and programs

**Community Use Reservations Starting June 2<sup>nd</sup> of each calendar year.**

All Community Users.

**Applications will continue to be accepted throughout the year for dates not taken during the Priority Reservation/Application period.**

If multiple requests are received during the Priority Reservation/Application period for a specific date, reservations will be on a first-come, first-served basis. All applicants will be notified of the status of their application within two weeks of the application period closing.

Annual re-occurring reservations will not be accepted at this time.

**DEPOSIT**

As detailed on page 4 of the Facility Use Handbook, Category B and C users are required to pay a security deposit equivalent to 25% of the total facility charge, which will be estimated by the Facility Use Manager at the time the applications is approved. This deposit will serve to hold the reservation and will be applied to the balance due on the final invoice.

Category A users will be required to provide a student body purchase order or valid school account code for the cost of technical services and the estimated cost of employee services when needed for scheduling an event that falls outside of the normal school day. It is expected that the cost of these services will be recouped through the charging of an admission fee for the event. An invoice will be presented to Category A users after the event of the actual reimbursement for these services. The Facility Use Manager will coordinate the costs to be charged for these groups and help align these groups with technical support services, if needed, using an approved list of vendors.



## GROUP CATEGORIES

8.3.7.

Page 5 of 6

Group	Examples
<b>Group A</b> District/School Activities	School Performance School Events District Events/Meetings
<b>Group B</b> Activities oriented towards community youth that are sponsored by non-profit organizations that are directly affiliated with the school/district. Other community activities sponsored by recognized non-profit organizations or public agencies.	Auxiliary Organizations (e.g. PTSA, Booster Clubs) Recognized School Clubs Tax Supported Educational Institutions Community Non-Profit Organizations Church Services Fundraising Activities
<b>Group C</b> Activities and events that are sponsored by for-profit organizations.	For-profit business <i>CUSD reserves right to negotiate promotional contracts terms for multiple day events.</i>

# EXHIBIT A

## Chico Unified School District Exhibit

Use of School Facilities E 1330 Community Relations

USE OF SCHOOL FACILITIES

FEE GUIDELINES

Facility	Group A or B	Group C	
	per hour	per hour	each additional Hour
Regular Classroom	\$13.17	\$56.01	\$20.72
MPR - Elementary	\$21.43	\$77.55	\$41.11
MPR - Jr. High	\$39.60	\$96.41	\$58.81
<b>Marsh Student Union* / **</b>	<b>\$50.00</b>	<b>\$110.00</b>	<b>\$98.00</b>
MPR - Secondary	\$41.31	\$132.39	\$94.32
Gymnasium	\$73.32	\$213.39	\$174.98
Elementary Library	\$18.66	\$70.37	\$33.78
Secondary Library	\$36.50	\$117.05	\$79.59
Laboratory (class I) Autoshop,Business machines, Computer, Woodshop	\$23.30	\$82.23	\$45.23
Laboratory (class II) Artroom,chemistry,foods, welding shop, Music room, dance room, weight room.	\$17.20	\$66.83	\$30.74

**\* CUSD approved tech required for events needing sound, video and lighting.**

\*\* Custodial Fee: \$35.52 per hour in addition to above rates.

### CUSD STADIUM FIELD USE FEES

Item	Cost per hour	Cost per game
<b>FIELD RENTAL 4PM-10PM</b>	<b>\$50.00</b>	<b>\$300.00</b>
CUSTODIAN	\$35.52	\$71.04
LIGHTS	\$40.00	\$120.00
FIELD MAINTENANCE		\$40.00
MISCELLANIOUS FEES		\$25.00
TOTAL		<b>\$556.04</b>

**ALL DAY EVENTS 8AM-8PM TOTAL \$856.04**



CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CALIFORNIA 95928

DATE: August 24, 2016  
MEMORANDUM TO: Board of Education  
FROM: Kelly Staley, Superintendent  
SUBJECT: Certificated Human Resources Actions

**Temporary Appointments – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Borello, Erica	Elementary	8/16/16-6/07/17	1.0 FTE (increasing from 0.2 FTE)
Cangialosi, Jenna	Secondary	8/16/16-6/07/17	0.6 FTE
Carlsen, Kyle	Secondary	8/16/16-6/07/17	0.4 FTE (increasing from 0.2 FTE)
Danesi, Karen	Secondary	8/16/16-6/07/17	0.6 FTE
Eckert, Alyssa	Elementary	8/16/16-6/07/17	0.4 FTE
Fisher, Jamie	Secondary	8/16/16-6/07/17	0.6 FTE
Frye, Mikel	Secondary	8/16/16-6/07/17	1.0 FTE
Gecik, Kelly	Secondary	8/16/16-6/07/17	0.4 FTE (increasing from 0.2 FTE)
Gower, Christine	Elementary	8/16/16-6/07/17	0.6 FTE
Gudeman, P. George	Secondary	8/16/16-6/07/17	0.8 FTE (increasing from 0.6 FTE)
Hill, Jeanna	Secondary	8/16/16-6/07/17	0.4 FTE
Homesley, Patricia	Secondary	8/16/16-6/07/17	0.6 FTE
Irving, Carissa	Elementary	8/18/16-6/07/17	0.45 FTE (in addition to current .55 FTE assignment)
Mathrole, Robert	Secondary	8/16/16-6/07/17	0.2 FTE
Quok, Kalyn	Elementary PE	8/16/16-6/07/17	0.15 FTE
Rodgers, Jack	Project Specialist	7/1/16-6/30/17	1.0 FTE
Shewey, Jennifer	Elementary	8/16/16-6/07/17	0.2 FTE
Southam, Kirsten	Elementary PE	8/16/16-6/07/17	0.205 FTE
Verdone, Melanie	Counselor	8/16/16-6/07/17	0.5 FTE
Vigallon, Bernard	Project Specialist	7/1/16-6/30/17	0.62 FTE
Williams, Robin	Elementary	8/16/16-6/07/17	1.0 FTE
Wright, Heather	Speech	8/17/16-06/07/17	0.4 FTE

**Probationary/Permanent Appointments – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Coppage, Denise	Secondary	8/16/16	1.0 FTE Permanent (increase from 0.8 FTE)
Faniani, Jenna	Elementary	8/16/16	1.0 FTE Probationary 2
Ford, Matt	Secondary	8/16/16	1.0 FTE Probationary 0
Kermen, Sherie	Secondary	8/16/16	1.0 FTE Probationary 1 (increasing from 0.8 FTE)
Lane, Eleanor	Elementary	8/16/16	1.0 FTE Probationary 1
Leitner, Victoria	Secondary	8/16/16	1.0 FTE Probationary 1 (increasing from 0.8 FTE)
Olson, Russel	Special Education	8/16/16	1.0 FTE Probationary 2
Reyna, Tony	Elementary	8/16/16	0.9 FTE Probationary 0
Rudolph, Nicole	Secondary	8/16/16	1.0 FTE Probationary 2
Sciligo, Amber	Elementary	8/16/16	1.0 FTE Probationary 1
Verdone, Melanie	Counselor	8/16/16	0.5 FTE Probationary 0

**Leave Requests – 2016/17**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Brogden, Lance	Secondary	8/16/16-6/07/17	1.0 FTE Personal
Correa-Hernandez, Lucia	Elementary	9/09-12/3/16	1.0 FTE Child Bonding
Donahoo, Katie	Elementary	8/16/16-6/07/17	1.0 FTE Personal
Finley, Janet	Elementary Music	8/16/16-6/07/17	0.2 FTE Personal
Johnson, Stephanie	Secondary	8/29-9/09/17	1.0 FTE Child Bonding
Lourenco, Vickie	Elementary PE	8/16/16-6/07/17	0.1 FTE Personal
Mayr, Martha	Secondary	8/26-10/31/16	0.6 FTE Child Bonding
Newman, Rebekah	Special Education	8/16/16-1/08/17	0.5 FTE Child Care

**Resignations/Retirements**

<u>Employee</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
Holbrook Marylyn	Elementary	7/21/16	Resignation
Kehoe, Brian	Elementary	8/08/16	Resignation
Lape, Kristen	Counselor	8/02/16	Resignation



**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 E. 7<sup>th</sup> STREET**  
**CHICO, CA 95928-5999**

8.4.2.  
Page 1 of 2

DATE: August 24, 2016

MEMORANDUM TO: Board of Education

FROM: Kelly Staley, Superintendent

SUBJECT: Classified Human Resources Actions

<b>ACTION</b>			
<b>NAME</b>	<b>CLASS/LOCATION/ASSIGNED HOURS</b>	<b>EFFECTIVE</b>	<b>COMMENTS</b>
<b>APPOINTMENT</b>			
Adams, Daniel	Custodian/M & O/8.0	7/11/2016	New Position
Aicega, Dianna	Elementary Guidance Specialist/Marigold/3.5	8/29/2016	Vacated Position
Aiken, Courtney	IA-Special Education/Shasta/5.0	8/18/2016	Vacated Position
Baldivid, Miriam	Targeted Case Mgr-Bil/Emma Wilson/4.0	8/18/2016	New Position
Baldivid, Miriam	Targeted Case Mgr-Bil/Shasta/4.0	8/18/2016	New Position
Benedict, Marie	Cafeteria Assistant/CJHS/.5	8/18/2016	New Position
Bowman, Rosa	IA-Bilingual/Parkview/4.0	8/18/2016	New Position
Brewer, Lisa	Instructional Assistant/McManus/3.0	8/18/2016	Vacated Position
Brewer, Lisa	Instructional Assistant/McManus/1.0	8/18/2016	Vacated Position
Clinton, Krystal	Campus Supervisor/MJHS/1.0	8/18/2016	Vacated Position
Clinton, Krystal	Campus Supervisor/MJHS/1.0	8/18/2016	New Position
Costello, Melissa	IA-Computers/PVHS/4.0	8/18/2016	New Position
Crotti, Maryanne	Campus Supervisor/BJHS/1.5	8/18/2016	Vacated Position
Diaz, Patricia	Parent Classroom Aide-Restr/LCC/1.0	8/18/2016	New Position
Dixon, Constance	Campus Supervisor/CJHS/1.0	8/18/2016	New Position
Dominguez-Calkins, Debra	Instructional Assistant/McManus/3.0	8/18/2016	Vacated Position
Duda, Heather	Parent Classroom Aide-Restr/LCC/1.0	8/18/2016	New Position
Eblin, Sarah	Elementary Guidance Specialist/Neal Dow/4.0	8/29/2016	Vacated Position
Fashing, Kari	Parent Classroom Aide-Restr/LCC/1.0	8/18/2016	New Position
Filippi, Janice	Cafeteria Assistant/CJHS/1.0	8/18/2016	New Position
Jackson, Rebecca	IPS-Healthcare/Sierra View/6.0	8/18/2016	New Position
Kingsley, Amanda	IA-Special Education/Hooker Oak/5.0	8/18/2016	Vacated Position
Klein, Judy	IA-Special Education/PVHS/5.0	8/18/2016	Vacated Position
La Belle, Hillary	IPS-Classroom/Emma Wilson/5.0	8/18/2016	Vacated Position
Mendoza, Mark	School Bus Driver-Type 2/Transportation/8.0	7/1/2016	Existing Position
Moss, Jennifer	IA-Computers/Chapman/4.0	8/18/2016	New Position
Smith, Kristi	Parent Classroom Aide-Restr/LCC/1.0	8/18/2016	New Position
Swanson, Michael	Custodian/M & O/8.0	7/11/2016	New Position
Torres, Marisa	IA-Bilingual/LCC/4.0	8/18/2016	Vacated Position
Triplett, Vicki	Elementary Guidance Specialist/Rosedale/2.0	8/29/2016	New Position

Vinson, Donna	Campus Supervisor/MJHS/2.0	8/18/2016	New Position
West, Lynda	Instructional Assistant/Hooker Oak/4.0	8/18/2016	Vacated Position
Whaley, Joan	Cafeteria Satellite Manager/Chapman/.5	8/17/2016	New Position
Yates, Elsie	Cafeteria Satellite Manager/Emma Wilson/.5	8/17/2016	New Position
Yelland, Brittany	Parent Classroom Aide-Restr/Sierra View/2.0	8/18/2016	Vacated Position

**LEAVE OF ABSENCE**

Holman, Ryan	IA-Special Education/Inspire/6.0	8/4/2016-2/4/2017	Per CBA 5.12
Stimac, Kotie	Campus Supervisor/BJHS/1.5	8/22/2016-12/23/2016	Per CBA 5.12
Vilcone, Effie	IPS-Healthcare/Parkview/2.4	8/23/2016-12/14/2016	Part-time per CBA 5.12
Wong Espinal, Marlia	IA-Bilingual/Rosedale/5.3	8/18/2016-2/18/2017	Per CBA 5.12

**RESIGNATION/TERMINATION**

Anaya, Angelica	Elementary Guidance Specialist/Chapman/3.5	8/1/2016	Voluntary Resignation
Bevers, Jennifer	Data & Assessment Analyst/Ed Services/8.0	8/5/2016	Voluntary Resignation
Egger, Kimberly	IA-Special Education/Hooker Oak/6.0	8/7/2016	Voluntary Resignation
Fisher, Jamie	IA-Bilingual/Rosedale/4.0	7/27/2016	Voluntary Resignation
Holt, Kacie	Elementary Guidance Specialist/Neal Dow/4.0	8/17/2016	Voluntary Resignation
Kieran, Michael	IA-Special Education/PVHS/5.0	8/1/2016	Voluntary Resignation
La Rosa, Christopher	IPS-Classroom/Loma Vista/4.0 & 2.0	8/17/2016	Voluntary Resignation
Pegg, Andrew	IPS-Classroom/PVHS/6.0	8/4/2016	Voluntary Resignation
Petersen, Andrea	IPS-Healthcare/LCC/6.0	8/4/2016	Voluntary Resignation
Rorive, Margaret	IA-Special Education/FVHS/5.0	7/25/2016	Voluntary Resignation
Roth, Owen	IPS-Classroom/Loma Vista/6.0	8/9/2016	Voluntary Resignation
Rowen, Jessica	IPS-Classroom/Loma Vista/3.0 & 3.0	8/12/2016	Voluntary Resignation
Stenberg, Lisa	IA-Special Education/Hooker Oak/5.0	8/1/2016	Voluntary Resignation

**RESIGNED ONLY POSITION LISTED**

Aiken, Courtney	IA-Special Education/Sherwood/3.0	8/17/2016	Increase in Hours
Bowman, Rosa	IA-Bilingual/Parkview/1.5	8/17/2016	Increase in Hours
Bowman, Rosa	IA-Bilingual/McManus/1.0	8/17/2016	Voluntary Resignation
Bowman, Rosa	IA-Bilingual/Sierra View/1.0	8/17/2016	Voluntary Resignation
Dixon, Constance	Campus Supervisor/CJHS/.5	8/17/2016	Increase in Hours
Eblin, Sarah	Parent Classroom Aide-Restr/Hooker Oak/2.5	8/17/2016	Voluntary Resignation
Jackson, Rebecca	IPS-Healthcare/BJHS/3.5	8/17/2016	Increase in Hours
Kingsley, Amanda	IA-Special Education/Citrus/3.0	8/17/2016	Increase in Hours
Klein, Judy	IPS-Classroom/McManus/6.0	8/17/2016	Voluntary Trans w/Decrease in Hours
Swanson, Michael	School Bus Driver-Type 2/Transportation/6.6	7/10/2016	Voluntary Demotion w/Increase in Hours
Triplett, Vicki	IA-Elementary Guidance/Rosedale/2.0	8/28/2016	Voluntary Resignation
West, Lynda	Instructional Assistant/Emma Wilson/3.5	8/17/2016	Increase in Hours



**AGENDA ITEM:** Secondary Music Teachers Introductions

**Prepared by:** David McKay

☐ Consent

Board Date 8/24/16

☒ Information Only

☐ Discussion/Action

### **Background Information**

Chico Unified has enjoyed a rich and diverse music education program for many years, thanks to the dedication of our music teachers. Secondary music teachers will provide a concise overview of their specific programs, key goals and events for 2016-17, and ideas for continued growth and improvement moving forward.

### **Educational Implications**

Scores of CUSD students' educational programs are enriched by our music education programs each year.

### **Fiscal Implications**

Music teachers are supported with general fund dollars.

**AGENDA ITEM:** YouthBuild Policies & Procedures Approval

**Prepared by:** David McKay

☐ Consent

Board Date 8/24/16

☐ Information Only

☒ Discussion/Action

### **Background Information**

In 2013, CUSD became one of the only LEAs to be awarded a Department of Labor (DoL) YouthBuild grant. As the three-year DoL grant cycle comes to a close, the YouthBuild Chico team has been advised that the attached DoL-requested Policies and Procedures manual must be approved by our governing board. YBC will continue to use these P&P as we completely transition over to Byrne-JAG funding.

### **Educational Implications**

Since 2013, over 100 youth ages 16-24 have been served by YBC. While some YBC participants are referred by CUSD schools, mainly alternative education, a significant percentage are referred by community partners like Chico PD, BCSO, Probation, and Skyway House. Without YBC, CUSD would not have the capacity to serve youth over 18 who have not been continuously enrolled since their 18<sup>th</sup> birthday. These youth are living in our community and have no other realistic educational options given their difficult life experiences. YBC has helped over 60 youth earn their high school diploma and construction industry certifications since 2013.

### **Fiscal Implications**

YBC is entirely funded by grant dollars, DoL from 2013-15 and Byrne-JAG from 2015-17.



**AGENDA ITEM:** 2016 Summer Projects Update

**Prepared by:** John Carver, Director, Maintenance & Operations, Transportation  
Julia Kistle, Director, Facilities & Construction

☐ Consent

Board Date August 24, 2016

☒ Information Only

☐ Discussion/Action

**Background Information**

The purpose of this item is to update the Board of Education on 2016 summer projects.

**AGENDA ITEM: Architect Agreements for Phase III Programming & Conceptual Design of Facilities Master Plan Projects**

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**Prepared by:** Julia Kistle, Director of Facilities & Construction

☐ Consent

Board Date August 24, 2016

☒ Information Only

☐ Discussion/Action

**Background Information**

On May 18, 2016 the Board of Education granted staff the authority to enter into contracts with the architectural firms listed below to begin programming and conceptual design services for Phase III Facilities Master Plan Projects.

Fees for these services have been negotiated as follows:

Phase III Project	Architectural Firm	Fee
Marigold Elementary School	Rainforth Grau Architects	\$125,000
Loma Vista School	Rainforth Grau Architects	\$125,000
Shasta Elementary School	Lionakis Architects	\$149,800
Neal Dow Elementary School	DLR Group	\$100,000

**Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

**Fiscal Implications**

The projects identified will be funded with Measure E. All available State reimbursement will be pursued.

The proposed projects qualify as projects defined in the voter approved Measure E ballot language.



**AGENDA ITEM:** Removal of Eight Sycamore Trees at Chico High School

**Prepared by:** Julia Kistle, Director Facilities & Construction

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

### **Background Information**

On April 6, 2015 the Board of Education approved the contracts for the Track and Field Renovation at Chico High School. During the implementation of the project, an issue has been discovered with eight large Sycamore trees that currently exist between the varsity baseball field and the new track. These trees were planted many years ago to provide shade near the baseball fields. The branches of these trees overhang the track (see photograph A attached). Concerns have been raised regarding the impacts these trees have on the track and field surface. Over the years, the roots from the trees have caused cracking in the asphalt base under the track, allowing weeds to grown up through these cracks in the middle of the track surface. These cracks will be filled with a self-leveling compound before the new track surface is applied, however in order to prevent new cracking in the future the tree roots need to be removed. Additionally, the Sycamore trees produce balls that drop onto the ground. The balls break into small particles and blow with the wind (see photograph B attached). These particles will get mixed into our new synthetic turf fill and result in an undesirable effect on our investment.

As part of the Athletics Master Plan implementation at Chico High School, most of these trees are slated for removal to provide for visitor side bleachers and access. Although we are not currently proceeding with the visitor side improvements, it is recommended that we remove these trees in order to protect the new track and field.

Proposals to remove the trees and grind the stumps were received from McMillan Tree Service \$6,200.00 and North Valley Tree Service \$7,500.00.

### **Educational Implications**

The District's Strategic Plan states: "A safe, nurturing and inspiring environment is essential for individuals to thrive."

### **Fiscal Implications**

The projects identified are funded with "One-time" funds and Measure E funds. The tree removal would also be funded with these dollars.

### **Recommendation**

It is recommended that the Board of Education direct staff to contract with McMillan Tree Service in the amount of \$6,200.00 for removal of the eight Sycamore trees at Chico High School as part of the current track and field project.





Photograph A



Photograph B



**AGENDA ITEM:** MOU for Pre-School Director

**Prepared by:** Jim Hanlon – Assistant Superintendent of Human Resources

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

**Background Information** CUSD recently received an ongoing state grant to establish pre-school classes in the district. Pre-school has complex rules and regulations that require an expertise that is not currently available in our district. Therefore we are seeking board approval of an **Memorandum of Understanding** (see attached) with **Thermalito Union Elementary School District** to pay for up to 50% of the time of their Pre-School Director to set up and run our program. CUSD would pay for the days worked between July 1, 2016 and June 30, 2017 plus benefits and mileage.

**Educational Implications** The pre-school class would be placed at school sites with a high percentage of low SES families. These school are Citrus Elementary, Chapman Elementary and John McManus Elementary. Pre-school classes would serve our youngest students from high risk groups in order to prepare them for Kindergarten.

**Fiscal Implications** Maximum costs would total \$56,000 to be paid by state grant funds.

**Memorandum of Understanding**  
between  
the **Chico Unified School District**  
and  
the **Thermalito Union Elementary School District**

**Re: Purchase of Consultant time of Thermalito Union Child Development Coordinator**

This Memorandum of Understanding ("MOU") is between the Chico Unified School District ("CUSD") and the Thermalito Union Elementary School District ("TUESD") as follows:

**TERMS**

CUSD proposes to purchase up to 117 days of service from the TUESD for the **Child Development Coordinator** at the daily rate of pay, including all related benefit costs, as per the TUESD salary schedule (8 hour workday). Amount not to exceed \$56,000.

Additional mutually agreed upon mileage expenses will be reimbursed. Mileage incurred for travel between Chico site locations will be reimbursed.

The days of service will take place between **July 1, 2016 - June 30, 2017** as mutually agreed to by CUSD and TUESD.

**SALARY SCHEDULE**

The rate of pay is determined by the **TUESD Salary Schedule** for Certificated Administration, Classified Management and Confidential Employee effective 7/1/2016.

**SUNSET PROVISION**

This MOU is valid only until the close of business June 30, 2017 and shall be null and void and of no effect after that date.

\_\_\_\_\_  
Kelly Staley, Superintendent  
Chico Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Connie Cavanaugh, Assistant Superintendent  
Thermalito Union Elementary School District

\_\_\_\_\_  
Date



**AGENDA ITEM:** Resolution per Education Code 44256(b)-Resolution 1344-16  
To allow teachers with a Multiple Subject credential to teach a specific  
subject below grade 9.

---

**Prepared by:** Jim Hanlon-Assistant Superintendent, HR

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

### **Background Information**

Per Education Code 44256(b): "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9 provided that the teacher has completed at least twelve semester units or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught." The authorization shall be with the teacher's consent.

The following teachers have met the requirements within Education Code 44256(b) to teach in a departmentalized setting and have a teacher consent form on file:

Amy Shockley, 6th Grade English and Social Science  
Andrea Niepoth, Elementary Fine Arts  
Angie Brunemeyer, 6th Grade English and Math  
Bonnie Parkin, Elementary Fine Arts  
Caty Harris, 6th Grade English  
Cynthia Raitt-Zwald, Elementary Fine Arts  
Dan Linville, 6th Grade Science  
Darcy Weagant, 6th Grade Social Science and English  
Dave Dion, Elementary PE  
Don Collins, 6th Grade Social Science  
Grant Oliver 6th Grade Social Science and English  
Greg Bishop, 6th Grade Social Science  
Kathy Naas, Elementary Fine Arts  
Kelly Imes, Elementary Fine Arts  
Kirsten Southam, Elementary PE  
Kristen Del Real, 6th Grade Science  
Mary Crowlie, Elementary Fine Arts  
Melanie Perrin, 6th Grade Math and English  
Monte Hill, 6th Grade English  
Roy Tadeo, 6th Grade English and Science  
Ryan Willard, 6th Grade Science and Social Science

### **Educational Implications**

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 East Seventh Street**  
**Chico, California 95928-5999**

9.3.2.  
Page 2 of 2

**RESOLUTION NO. 1344-16**  
**Education Code §44256 (b)**

**WHEREAS**, the following teachers hold a multiple subject or standard elementary teaching credential and have twelve semester units or six upper division or graduate semester units in the listed subject; and

**WHEREAS**, approval to teach a partial assignment in a departmentalized class below grade nine must be granted by resolution of the governing board of the district;

**NOW, THEREFORE, BE IT RESOLVED** that the following teachers are authorized to teach the single subject class listed in accordance with the terms of their credential:

Amy Shockley, 6th Grade English and Social Science  
Andrea Niepoth, Elementary Fine Arts  
Angie Brunemeyer, 6th Grade English and Math  
Bonnie Parkin, Elementary Fine Arts  
Caty Harris, 6th Grade English  
Cynthia Raitt-Zwald, Elementary Fine Arts  
Dan Linville, 6th Grade Science  
Darcy Weagant, 6th Grade Social Science and English  
Dave Dion, Elementary PE  
Don Collins, 6th Grade Social Science  
Grant Oliver 6th Grade Social Science and English  
Greg Bishop, 6th Grade Social Science  
Kathy Naas, Elementary Fine Arts  
Kelly Imes, Elementary Fine Arts  
Kirsten Southam, Elementary PE  
Kristen Del Real, 6th Grade Science  
Mary Crowlie, Elementary Fine Arts  
Melanie Perrin, 6th Grade Math and English  
Monte Hill, 6th Grade English  
Roy Tadeo, 6th Grade English and Science  
Ryan Willard, 6th Grade Science and Social Science

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District at its regular meeting held on **August 24, 2016**, by the following vote:

AYES:

NOES:

ABSENT:

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President



**AGENDA ITEM:** Resolution per Education Code 44263-Resolution 1345-16  
To allow a credentialed teacher to teach any single subject class  
based on appropriate coursework.

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**Prepared by:** Jim Hanlon-Assistant Superintendent, HR

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☐ Consent

Board Date August 24, 2016

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☐ Information Only

☒ Discussion/Action

**Background Information**

Per Education Code 44263: "A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach any single subject class in which he or she has eighteen semester hours of coursework or nine semester hours of upper division or graduate coursework."

The following credentialed teacher has met the requirements for authorization within Education Code 44263 to teach in a departmentalized classroom and has a teacher consent form on file:

Jason Alvistur, PE  
Jason Becker, Spanish

**Educational Implications**

Ensuring that individuals meet the Education Code requirements for credentials helps provide an excellent education for students.

**CHICO UNIFIED SCHOOL DISTRICT**  
**1163 East Seventh Street**  
**Chico, California 95928-5999**

**RESOLUTION NO. 1345-16**  
**Education Code §44263**

**WHEREAS**, the following teachers are the holders of a valid teaching credential and have completed eighteen semester hours of course work or nine semester hours of upper division or graduate coursework in a single subject; and

**WHEREAS**, approval to teach in the designated subject area must be granted by resolution of the governing board of the district on a yearly basis;

**NOW, THEREFORE, BE IT RESOLVED** that the following teachers are authorized to teach the single subject class listed at the designated school in accordance with the terms of their respective credential:

Jason Alvistur to teach PE at Chico High School  
Jason Becker to teach Spanish at Pleasant Valley High School

**PASSED AND ADOPTED** by the Board of Trustees of the Chico Unified School District at its regular meeting held **August 24, 2016**, by the following vote:

AYES:

NOES:

ABSENT:

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President



**AGENDA ITEM:** CUSD Board Self Evaluation

**Prepared by:** Board Members

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

The Board of Education shall annually and in conjunction with the Superintendent's evaluation, conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

**Educational Implications**

How the Board conducts business, including working together to set goals, has an impact on the Educational Program of the District.

**Fiscal Implications**

n/a

**AGENDA ITEM:** Update CUSD Governance Handbook for 2016-2017 School Year

**Prepared by:** Board Members

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

Each year the Board of Education reviews the CUSD Governance Handbook.

**Educational Implications**

As the Board sets policy for the District, how the Board conducts business and sets goals and priorities has an impact on the educational program of the District.

**Fiscal Implications**

n/a



**PROPOSED AGENDA ITEM:** Approval of Board Policy Adoptions/Updates

**Prepared by:** Administration

☐ Consent

Board Date August 24, 2016

☐ Information Only

☒ Discussion/Action

**Background Information**

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

**Education Implications**

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

**Fiscal Implications**

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.